

**CHECKLIST FOR DRAFT SCHEDULE
APPROVED BY NF
JUMPING 2007**



Event (category): CSI2*	Place: Warka
Date: 20-22 July 2007	NF: POLAND

GENERAL CONDITIONS

This event is organised in accordance with:

- FEI Statutes, 21st edition, effective 21st April 2004,
- FEI General Regulations, 21st edition, effective 1st January 2005,
- FEI Veterinary Regulations, 10th edition 2006,
- The Rules for Jumping Events, 22nd edition, effective 1st January 2006,
- FEI Special Regulations for Pony Riders and Children, 8th edition, 2006,
- All subsequent published revisions, the provisions of which will take precedence.
- An arbitration procedure is provided for in the FEI Statutes and General Regulations referred to above. In accordance with this procedure, any appeal against a decision rendered by the FEI or its official bodies is to be settled exclusively by the Court of Arbitration for Sport (CAS) in Lausanne, Switzerland.
- It is the responsibility of NFs to ensure their participants are of the correct age.

This schedule is approved, provided the corrections and additions as made by the FEI have been made. The National Federation and Organising committee are obliged to ensure that the mandatory sections in the approved schedule is forwarded to guest NFs and Officials for their information.

THE APPENDIX IS PART OF THIS APPROVED AND SIGNED SCHEDULE AND MUST BE DISTRIBUTED TO ALL OFFICIALS AND IS AVAILABLE TO OTHERS UPON REQUEST

The following signature must be printed in the schedule

Approved by the NF

Date 2007-06-12

President of the Polish Equestrian Federation

Marcin Szczypiorski

N.B. All text in GREEN must be carefully noted by Organising Committees and NF and may be deleted from the schedule before printing, ONLY after the final approval of the FEI.

NOTICE FOR ALL INTERNATIONAL EVENTS

Any competitions other than those covered in the Rules for Jumping Events must be approved by the FEI before they may be added to the schedule

Schedules for CSI-Cat. B events for P/Ch/J/YR/V as well as CSI*/ events for seniors are approved by the NF responsible.**

Final approval of the draft schedule by the FEI, in accordance with Art. 115.1, denotes only that the contents conform to the FEI Statutes, General Regulations and Rules. By no means does this entail implicit acceptance of any liability by the FEI for any damages to third parties caused by the Organising Committee and its officials, riders, drivers, owners, and their horses.

This schedule is approved by the NF providing the corrections as requested by the NF have been added.

IMPORTANT

The Definite schedules must be sent to the FEI Secretariat by the NFs concerned, no later than 4 weeks before the event takes place.

GENERAL INFORMATION**1. FEI EVENT NUMBER** **S1_POL033_07****2. DENOMINATION OF EVENT (Art. 103, 420.1, 445)****STATUS:** CSI2*

DATE (dd/mm/yy): 20 – 22 July 2007

PLACE: Warka / n. Warsaw

COUNTRY: POLAND

3. ORGANISER

Name: Association EquiSport

Address: 1, Lakowa Str.

05-660 Warka

POLAND

Telephone: +48.48.6678907 Fax: +48.48.6678905

Email: equisport@sielanka.pl

Website: www.sielanka.pl

4. ORGANISING COMMITTEE (Art. 101.6)

President of the Event : Mr. Kazimierz WAGA

Show Secretary : Ms. Anna KRATKE

5. EVENT DIRECTOR

Name : Ms. Agata MILNEROWICZ

Address: 1, Lakowa Str.

05-660 Warka

POLAND

Telephone: +48.48.6678907 Fax: +48.48.6678905

Email: equisport@sielanka.pl

I. OFFICIALS (First name, Name and Nationality)**1. GROUND JURY : (Art. 148, 153, 259.1)**

President : Mr. Krzysztof NIECKO "I" (POL)
Member : Mrs. Zofia JURCZYNSKA-KRET "C" (POL)
Member : Mr. Wojciech FRANKOWSKI "N" (POL)

2. FOREIGN JUDGE : (Art. 152, 259.1)

Name : Mrs. Annika PIHL "I" (SWE)

3. APPEAL COMMITTEE : (Art. 154, 164, 259.3)

President:

Email :

Members :

4. CHIEF STEWARD : (Art. 144, 244.5, 259.6 and manual for Stewards)

Name : Mr. Witold BOGACZ

5. FEI VETERINARY DELEGATE : (Art. 158, 259.4.2, 1003, 1007)

Name : Dr. Piotr SZPOTANSKI (POL)
Email : szpotan@poczta.onet.pl

6. COURSE DESIGNER

Name : Mr. Szymon TARANT "C" (POL)

Memo concerning Officials requirements**CSI2***

- Ground Jury: The President must be International Judges and at least one Member must be International Candidate Judge.
- Foreign Judge: Must be International Judge if he is the President of the Ground Jury or International Candidate Judge if he is a member of the Ground Jury.
- Course Designer: Must be at least International Candidate Course Designer
- Appeal Committee: The Appeal Committee is optional. If appointed by the OC, one Member at least must be either an active or a retired International Jumping Judge
- Chief Steward: Must be selected from the FEI Directory List of Chief Stewards for Jumping
- FEI Vet Delegate: Must be selected from the FEI Directory

CSI1*

- Ground Jury: The President must be at least International Candidate Judges and at least one Member must be National Judge.
- Foreign Judge: The Foreign Judge is optional. If appointed by the OC, he must be at least International Candidate Judge.
- Course Designer: Must be at least International Candidate Course Designer
- Appeal Committee: The Appeal Committee is optional. If appointed by the OC, one Member at least must be either an active or a retired International Jumping Judge
- Chief Steward: Must be selected from the FEI Directory List of Chief Stewards for Jumping
- FEI Vet Delegate: Must be selected from the FEI Directory

CSI Cat B (Young Rider, Junior, Children, Pony, Amateur, Veteran)

- Ground Jury: The President must be at least an International Candidate Judge; two Members must be at least National Judges
- Foreign Judge: The Foreign Judge is optional. If appointed by the OC, he must be at least International Candidate Judge.
- Course Designer: Must be at least International Candidate Course Designer
- Appeal Committee: The Appeal Committee is optional. If appointed by the OC, one Member at least must be either an active or a retired International Jumping Judge
- Chief Steward: Must be selected from the FEI Directory List of Chief Stewards for Jumping
- FEI Vet Delegate: Must be selected from the FEI Directory

II. SPECIFIC TECHNICAL CONDITIONS (Art. 201, 202)**1. VENUE :**

The event will take place: outdoors

2. COMPETITION ARENA :

Dimensions : 120 m x 55 m

Type of Footing : sand

3. PRACTICE ARENA :

Dimensions : 55 m x 40 m

Type of Footing : sand

4. INVITATIONS (Art. 120, 250, 251.1)

Number of NFs invited : 33

State which NFs are invited : AUT, BEL, BLR, BUL, CZE, DEN, ESP, EST, FIN, FRA, GBR, GER, GRE, HUN, IRL, ITA, ISR, LAT, LTU, LUX, NED, NOR, POR, ROM, RUS, SUI, SWE, SLO, SVK, TUR, UKR, USA

Number of home riders : unlimited

Number of riders per NF : unlimited

Number of horses per rider : 3

Competitors are invited by the Organising Committee through their NF.
One groom per rider.

III. ENTRIES (Art. 121, 251)

Entries in Principle : 20th June 2007

Nominated Entries : 29th June 2007

Definite Entries : 04th July 2007

Last date for substitutions (Art. 251.4): 11th July 2007

Entry fee per horse: 1100 PLN

MCP Fee: 12,50 CHF (or equivalent)

Entries have to be sent to:

Organising Committee CSI2* - Warka 2007

Association EquiSport

1, Lakowa Str.

05-660 Warka

POLAND

Telephone: +48.48.6678907; Fax: +48.48.6678905

Email: equisport@sielanka.pl

“NB : Withdrawals after the date of definite entries or no-shows will be held liable to reimburse the OC for the actual financial loss incurred by the OC (i.e. stabling and hotel expenses) as a result of the late withdrawal or no-show.”

5. FACILITIES OFFERED (Art. 132, 133)

Competitors, trainers, grooms and Chefs d'Equipe.

Accommodation of International Jumping Competition CSI** (20th – 22nd July 2007) at own expense at:

Hotel at the show ground

Pensjonat Sielanka, 1, Lakowa Str, 05 – 660 Warka

Phone: 0048 48 666 16 00

Fax: 0048 48 666 16 66, Email : hotel@sielanka.pl

Double room including breakfast – 280 PLN per night.

Camping

Address: at the show ground

Ul. Łąkowa 1 05 – 660 Warka

Fee: 50 PLN per caravan - (for the whole event 19.07 – 23.07.2007),

Hotel "Pulaski"

45, Warszawska Str, 05-660 Warka

tel./fax: (0048) 48 667-24-21

www: <http://www.oksiw.pl>

Hotel "Zajazd na Winiarach"

3 Turystyczna Str., 05-660 Warka

tel./fax (0048) 48 667-26-76, tel. 0048 48 667-50-43

Participants are responsible for making their own hotel reservations.

Information about additional hotels at Organising Committee Office.

a. Meals for the participants will be at own expense available on the competition area from 19th till 22nd July 2007.

For horses the O.C. provides stables (from 19.07.2007, 8.00 a.m. to 23.07.2007, 12.00 pm).

Boxes with the first bedding. Type of bedding must be written at the entry.

Number of boxes (9 m²): 200 (in chronological order)

Fee for horse box per additional day: 30 PLN.

The time and date of arrival of riders and horses and means of transport, must be given to the O.C. in order to facilitate them on arrival.

Parking places for transporting vehicles: /lorries, buses/ and cars in indicated parking places near to the stables.

All competitors are authorized to carry the logo of their personal sponsors on the saddle cloth in accordance with R.G. FEI, art.136.1.,2.

The Chief Steward is responsible for ensuring that FEI Regulations relating to Art. 136 are respected by riders before entering the arena. Competitors not complying with Art. 136 will not be permitted to enter the arena during the competition.

O.C. gives the possibility to buy straw.

6. MISCELLANEOUS

A) COMPLAINTS

All complaints to be valid must be made in writing and accompanied by deposit of 150 CHF or equivalent

B) PRIZES CLASSIFICATION

The leading rider in the classification will be appointed after every competition

C) DISTRIBUTION OF PRIZES AND INDEMNITIES

Not less than 8 first places in every competition will receive prize money. Rosettes to 25% and stable plaques to all riders of the show. Money prizes as per annex. Competitors who do not complete the first round in a competition will not receive any prizes apart from some special competitions Art.248.3. All placed competitors must take part in the prize giving ceremony (unless exceptional circumstances justify absence), or the Ground Jury shall be entitled to deprive them of the prize money (Art.248.4). At the prize giving ceremony no rugs are allowed with the exception of the rug presented by the sponsor of the event (Art.248.5).

At the prize giving ceremony no rugs are allowed with the exception of those presented by the sponsor of the event (Art. 248.5).

D) DEDUCTIONS FROM PRIZE MONEY

According to the Polish Finance Law a tax of 10% of prize – money has to be deducted if the prize amounts more than 760 PLN.

E) INSURANCES

All owners and competitors are personally responsible for damages to third parties caused by themselves, their employees, their agents or their horses. They are therefore strongly advised to take out third-party insurance providing full coverage for participation in equestrian events at home and abroad, and to keep the policy up to date.

F) SAFETY CUPS

Producer: OLAF PETERSEN HORSE EQUIPMENT

IV. VETERINARY MATTERS (Art. 280, 1004.2, 1005, 1011)

1. VETERINARY INSPECTION

Date (dd/mm/yy) : 19th July 2007

Time : 06 o'clock pm

2. SHOW VETERINARIAN:

Name: Dr Wieslaw WNUK

Address: +48.603604606

3. CUSTOMS FORMALITIES

It should be written in veterinary passport that a horses is not ill and was examined by means of the Coggins test (**horses from outside the EU**). All vaccinations must be put down in the FEI international passport or national one approved by the FEI.

Border stations:

Direction Northern Europe - Gdansk
Direction Eastern Europe - Bezledy, Koroszczyn-Kukuryki,
Kuznica Bialostocka, Medyka.

Border stations are open from 6.00 a.m. to 10.00 p.m.

The Polish Equestrian Federation will deliver special documents concerning transport to customs offices at the above mentioned border stations.

The ATA Carnet is indispensable to cross the UE border.

The O.C. and the Polish Equestrian Federation will not act as financial guarantors versus the Customs Authorities in cases where teams import horses into Poland without ATA Carnets.

Company horse transport representing the OC

Name : C. HARTWIG GDYNIA S.A.

Oddz. Warszawa

Address: Al. Jerozolimskie 212 A

02-486 Warszawa

Phone: +48.22.8730260 Fax: +48.22.8730010

Email warszawa@chg.pl

4. MEDICATION CONTROL LABORATORY

Details of FEI Approved Laboratory appointed to carry out analyses on samples collected at this event. (Vet. Regs. Art. 1021 and FEI Bulletin).

**Laboratoire des Courses Hippiques (LCH)
F - 91370 VERRIERES LE BUISSON ; 15, Rue de Paradis**

5. DOCTOR / MEDICAL SERVICE

Name: FALCK Sp. z o.o.

6. FARRIER

Name: Mr. Zbigniew UFNAL

Telephone: +48.602553651

TO BE PUBLISHED VERBATIM IN ALL SCHEDULES**THE FEI CODE OF CONDUCT****FOR THE WELFARE OF THE HORSE**

The Fédération Equestre Internationale (FEI) expects all those involved in international equestrian sport to adhere to the FEI's Code of Conduct and to acknowledge and accept that at all times the welfare of the horse must be paramount and must never be subordinated to competitive or commercial influences.

1. At all stages during the preparation and training of competition horses, welfare must take precedence over all other demands. This includes good horse management, training methods, farriery and tack, and transportation.
2. Horses and competitors must be fit, competent and in good health before they are allowed to compete. This encompasses medication use, surgical procedures that threaten welfare or safety, pregnancy in mares and the misuse of aids.
3. Events must not prejudice horse welfare. This involves paying careful attention to the competition areas, ground surfaces, weather conditions, stabling, site safety and fitness of the horse for onward travel after the event.
4. Every effort must be made to ensure that horses receive proper attention after they have competed and that they are treated humanely when their competition careers are over. This covers proper veterinary care, competition injuries, euthanasia and retirement.
5. **The FEI urges all involved with the sport to attain the highest levels of education in their areas of expertise.**

A full copy of this Code can be obtained from the Fédération Equestre Internationale, Avenue Mon-Repos 24, CH-1005 Lausanne, Switzerland. Telephone: +41 21 310 47 47. The Code is available in English & French. The Code is also available on the FEI's website: www.horsesport.org.

APPENDIX**Total amount of prize money at CSI** Warka 2007: PLN 200.000.**

Comp. No	1	2	3	4	5	6	7	8	9	10
PLN	6350	11800	20000	6350	11800	20000	8700	15000	20000	80000

**THE FIRST DAY
2007****FRIDAY, JULY, 20,****COMPETITION No. 1****10.00 AM**

INTERNATIONAL COMPETITION– **Young Horses Tour** (6 and 7 years old horses)
Ref. F.E.I. art. 274.5.3 ; Competition in two phases, Table "A"

Obstacles:

height: up to 125/130 cm, the Course for 7 year old horses will be 5 cm higher

spread: up to 170 cm.

Speed: 350 m/min.

Max. 2 horses per rider.

Prizes	I	II	III	IV	V	VI	VI	VIII
PLN	1500	1300	1000	800	650	500	300	200

COMPETITION No. 2**4.00 PM**

INTERNATIONAL COMPETITION – **Small Tour**

Reg. F.E.I. art. 238.2 .1 ; Competition against the clock, Table "A"

Obstacles:

height: up to 130 cm,

spread: up to 170 cm.

Speed: 350 m/min.

Max. 2 horses per rider.

Prizes	I	II	III	IV	V	VI	VI	VIII
PLN	3000	2400	2000	1400	1200	800	600	400

COMPETITION No. 3

INTERNATIONAL COMPETITION – **Big Tour**

Ref. F.E.I. art. 274.5.3 ; Competition in two phases, Table "A"

Obstacles:

height: up to 140 cm,

spread: up to 170 cm.

Speed: 350 m/min.

Max. 2 horses per rider.

Prizes	I	II	III	IV	V	VI	VI	VIII
PLN	5000	4000	3500	2500	2000	1500	1000	500

THE SECOND DAY**SATURDAY, JULY 21, 2007****COMPETITION No. 4****10.00 AM**INTERNATIONAL COMPETITION **Young Horses Tour** (6 and 7 years old horses)

Reg. F.E.I. art. 238.2 .1 ; Competition against the clock, Table "A"

Obstacles:

height: up to 125/130 cm; the Course for 7 year old horses will be 5 cm higher.

spread: up to 170 cm.

Speed: 350 m/min

Prizes	I	II	III	IV	V	VI	VI	VIII
PLN	1500	1300	1000	800	650	500	300	200

COMPETITION No. 5**4.00 PM**INTERNATIONAL COMPETITION- **Small Tour**

Reg. F.E.I. art. 274.5.5 ; Competition in two phases, Table "A/C"

Obstacles:

height: up to 130 cm,

spread: up to 170 cm.

Speed: 350 m/min.

Max. 2 horses per rider.

Prizes	I	II	III	IV	V	VI	VI	VIII
PLN	3000	2400	2000	1400	1200	800	600	400

COMPETITION No. 6INTERNATIONAL COMPETITION - **Big Tour**

Reg. F.E.I. art. 238.2.2; Comp. over one round with 1 jump off against the clock.

Table "A"

Obstacles:

height: up to 140 cm;

spread: up to 170 cm.

Speed: 350 m/min

Max. 2 horses per rider.

Prizes	I	II	III	IV	V	VI	VI	VIII
PLN	5000	4000	3500	2500	2000	1500	1000	500

**THE THIRD DAY
2007****SUNDAY, JULY 22,****COMPETITION No. 7 (PLN 15000)****09.00 AM**INTERNATIONAL COMPETITION- **Last Chance Competition**

Reg. F.E.I. art. 238.2 .1 ; Competition against the clock, Table "A"

Obstacles:

height: up to 130 cm,

spread: up to 170 cm.

Speed: 350 m/min.

Max. 3 horses per rider.

Prizes	I	II	III	IV	V	VI	VI	VIII
PLN	2500	2000	1500	1000	700	500	300	200

COMPETITION No. 8**11.00 AM**

INTERNATIONAL COMPETITION, **Young Horses Tour- FINAL** (6 and 7 years old horses)

Reg. F.E.I. art. 274.5.3 ; Competition in two phases, Table "A"

Obstacles:

height: up to 125/130 cm. The course for 7 year old horses will be 5 cm higher.

spread: up to 170 cm.

Speed: 350 m/min.

1 horse per rider

Prizes	I	II	III	IV	V	VI	VI	VIII
PLN	4000	3200	2600	1800	1400	1000	600	400

Qualification rules for competition:

Horse/rider pair must participate in competitions No.1 or No.4 and complete one of them with the result not worse than 8 penalties.

The Starting Order of the riders for Final Young Horses Tour will be prepared from the participants of competitions No. 1 and 4.

The riders will be awarded bonus points in the following way: for the first place - number of points equal to the number of horses taking part in the competition, for the second place - one point less and so on. Points are awarded to all pairs, a rider who starts on two horses, receives bonus points for the higher placed horse. Bonus points of riders participating in both competitions will be summed up. The riders will start in Final Young Horses Tour in the reverse order to this classification.

COMPETITION No. 9**1.30 PM**

INTERNATIONAL COMPETITION - **Small Tour-Final**

Reg. F.E.I. art. 238.2.2; Comp. over one round with 1 jump off against the clock.

Table "A"

Obstacles: height: up to 135 cm, spread: up to 170 cm. Speed: 350 m/min.

1 horse per rider.

Prizes	I	II	III	IV	V	VI	VI	VIII
PLN	5000	4000	3500	2500	2000	1500	1000	500

Qualification rules for competition:

Horse/rider pair must participate in competitions No.2 or No.5 and complete one of them with the result not worse than 8 penalties.

The Starting Order of the riders for Final Small Tour will be prepared from the participants of competitions No. 2 and 5.

The riders will be awarded bonus points in the following way: for the first place - number of points equal to the number of horses taking part in the competition, for the second place - one point less and so on. Points are awarded to all pairs, a rider who starts on two horses, receives bonus points for the higher placed horse. Bonus points of riders participating in both competitions will be summed up. The riders will start in Final Small Tour in the reverse order to this classification.

COMPETITION No. 10**4.00 PM****INTERNATIONAL COMPETITION - GRAND PRIX "EQUISPORT"**

Reg. F.E.I. art.273.2.2.3.3.4.3.; Competition over two rounds, Table "A"

Obstacles: height: up to 145 cm, spread: up to 170 cm. Speed: 375 m/min

1 horse per rider.

Prizes	I	II	III	IV	V	VI	VI	VIII
PLN	35000	20000	10000	5000	4000	3000	2000	1000

Qualification rules for Grand Prix "EQUISPORT":

Horse/rider pair must participate in competitions No.3 or No.6 and complete one of them with the result not worse than 8 penalties.

The Starting Order of the riders for Grand Prix "EQUISPORT" will be prepared from the participants of competitions No. 3 and 6.

The riders will be awarded bonus points in the following way: for the first place - number of points equal to the number of horses taking part in the competition, for the second place - one point less and so on. Points are awarded to all pairs, a rider who starts on two horses, receives bonus points for the higher placed horse. Bonus points of riders participating in both competitions will be summed up. The riders will start in Grand Prix "EQUISPORT" in the reverse order to this classification.

APPENDIX TO SCHEDULE
MUST BE DISTRIBUTED TO ALL OFFICIALS, FOR OTHER AVAILABLE
ON REQUEST

VETERINARY MATTERS (Art. 1004.2, 1005, 1011)

1. VETERINARY ASPECTS "A"

VETERINARY REGULATIONS, 10th Edition, 1st January 2006

(see website www.horsesport.org)

THE FOLLOWING TEXT MUST BE PUBLISHED IN VERBATIM IN ALL SCHEDULES

VETERINARY EXAMINATIONS, HORSE INSPECTIONS & PASSPORT CONTROLS

These will be carried out in accordance with the "Veterinary Regulations", Art. 1011 & the discipline rules.

"General Regulations", 21st Edition, effective 1st January 2005 will apply:

Art. 139.1

Every horse entered for any competition at CNs or CIMs (see Appendix D) in a foreign country (see GRs 141.2), and all horses entered for other CIs, CIOs, Championships, Regional and Olympic Games, whether at home or in foreign countries (see GRs 141.2), must have an official, valid FEI Passport, or a National Passport approved by the FEI and accompanied by an FEI Recognition Card and, when applicable, an FEI registration number, as a means of identification and to establish ownership.

Art. 139.2

Horses taking part in CNs and CIMs (see Appendix D) in their country of residence are not required to have such a passport as is mentioned in paragraph 1. All such horses must be properly registered and identifiable and, unless there is no national requirement for equine influenza vaccination in the host country and in the country of origin all horses must have a valid vaccination certificate.

EQUINE INFLUENZA VACCINATION, VET. REGS. ANNEX VII (except events taking place in NZL & AUS)

All horses and ponies for which an FEI Passport, or a National Passport approved by the FEI has been issued, must have the vaccination section endorsed by a veterinarian, stating that it has received two injections for primary vaccination against equine influenza, given between 1 and 3 months apart. In addition, a booster injection must be recorded as having been given within each succeeding 6 months, subsequent to the second injection of the primary vaccination. None of these injections must have been given within the preceding 7 days including the day of the competition or of entry into the competition stables.

The above are the minimum requirements for influenza vaccination. Both primary and first and subsequent booster injections should be given according to the manufacturer's instructions which will fall within the stipulation of the FEI ruling.

SAMPLING FOR PROHIBITED SUBSTANCES (Vet. Regs. Chapter V & VI and Annex IV)

Regular sampling is carried out in CCI3*/4*, CSIs (3*, 4*, 5*), CIOs, World Cup Qualifiers and Finals, Championships and Games, whereas at other CIs sampling is recommended. When testing takes place, the number of horses tested is at the discretion of the Testing Veterinarian/Veterinary Delegate; however, a minimum of three is recommended (Vet. Regs. Art. 1016)

Special guidelines are applicable for events covered by the FEI Medication Control Programme (Groups I & II only).

MEDICATION CONTROL PROGRAMME (GROUP I & II ONLY)

The Organising Committees of FEI events within Groups I & II are advised to charge competitors the equivalent of CHF 12.50 per horse per event as a contribution towards the costs of the MCP programme.

2. VETERINARY ASPECTS "B"

A) HEALTH REQUIREMENTS FOR THE ENTRY OF HORSES

An authorized health certificate for the temporary stay of horses is required in the language of the home country and in Polish. Enclosed is an official veterinary certificate form for the import of sports horses into Poland.

B) CUSTOMS FORMALITIES

NFs holding an international event in their country should inform their National Veterinary Authority and their Customs Authority at least four weeks beforehand. They should request every facility to assist the movement of horses accompanied by FEI Passports, and the necessary veterinary certification at frontier crossing points into and out of their countries. (Vet. Regs. Art. 1004.2)

C) MCP CENTRAL LABORATORY - APPLICABLE ONLY TO GROUPS I & II

Under the Medication Control Programme (MCP) in Groups I and II, all samples collected in accordance with Vet. Regs Art. 1016 will be analysed by the **Laboratoire des Courses Hippiques (LCH), 15, rue de Paradis, F-91370 Verrières le Buisson**. The central MCP Laboratory will be reviewed in June 2009. Please refer to FEI Bulletin for further information. For events other than those listed in Vet. Regs Art. 1016 or for events other than in Groups I and II, samples may be analysed at an alternative FEI listed laboratory (Vet Regs Art. 1021).

CSI REQUIREMENTS

EFFECTIVE FOR EUROPE – FROM 01 January 2007

Requirements	CSI 1*+ 2*	CSI 3*	CSI 4*	CSI 5*
Max. height of obstacles currently effective	1.40m (1*) 1.45m (2*)	According to rules	According to rules	According to rules
FEI Horse passport currently effective	1* and 2* not required for home horses	required	required	required
Entry fee per horse (stabling at OC expense)	Max. CHF 525.- (EUR 350.-) plus young horses.	Max. CHF 600.- (EUR 400.-) plus young horses.	Max. CHF 600.- (EUR 400.-) plus young horses.	No charge
No starting fee No nomination Fee	Established for 3 years in 2006	Established for 3 years in 2006	Established for 3 years in 2006	Established for 3 years in 2006
Bedding - <u>Straw</u>	1 st bedding free	1 st bedding free	1 st bedding free	Bedding at OC expense
Max. number of starters per competition	100
Meals for Grooms	at own expense	at own expense	at OC expense (b/fast + 1 meal)	at OC expense (b/fast + 1 meal)
Meals for Riders	at own expense	at own expense	at OC expense (b/fast + 1 meal)	at OC expense (b/fast + 1 meal)
Accommodation for Riders	at own expense	at own expense	at OC expense for riders qualified for Grand Prix	at OC expense
Footing	acc. to min. standard	acc. to min. standard	acc. to min. standard	acc. to min. standard
Stabling	acc. to min. standard	acc. to min. standard	acc. to min. standard	acc. to min. standard
Max. number of Riders in Grand Prix	100	75	50	50

- Maximum entry fee for CSI-Ws irrespective of star level CHF 525.- (EUR 350.-).
- Maximum entry fee for CSIOs irrespective of star level CHF 750.- (EUR 500.-), except for North American CSIOs.
- Maximum entry fee for Young Horses CHF 375.- (EUR 250.-) per horse for all categories.
- Maximum entry fee for Young Rider and Junior events CHF 525.- (EUR 350.-) per horse, stabling fee included.
- Following a hearing with the organiser, a warning may be issued by the FEI to organisers not respecting the above requirements and their names may be published.
- Further infringements by an organiser may result in the event being deleted from the FEI calendar.

Acc. = according ; b/fast = breakfast ; max. = maximum ; min. = minimum.

MISCELLANEOUS

1. OBJECTIONS/COMPLAINTS (Art. 167-171)

All complaints and objections to be valid must be made in writing and accompanied by a deposit of CHF 150.- or equivalent.

2. EVENT'S ORGANISATION (Art. 114 - 115)

In exceptional circumstances, together with the approval of Chefs d'Equipe and Ground Jury the OC reserves the right to modify the schedule in order to clarify any matter or matters arising from an omission or due to unforeseen circumstances. Any such changes must be notified to all competitors and officials as soon as possible and they must be reported to the FEI Secretary General by the Foreign Judge.

3. ENTRY RIGHT TO SHOWGROUNDS (Art. 133, 1005)

Details concerning right of entry to show grounds of owners, grooms, riders, other persons.

FOR THE INFORMATION OF ORGANISING COMMITTEES

STABLE SECURITY/STEWARDSHIP AT INTERNATIONAL EVENTS

MINIMUM REQUIREMENTS TO ENSURE IMPLEMENTATION OF VRs Art. 1005.2.5, Annex X

1. ACCESS TO STABLE AREA

The stables must be completely enclosed within a suitably restrictive perimeter (stable area) which will act both as a deterrent to the admission of unauthorised persons and to the exit of horses. The area must be sufficiently large to allow horses to be evacuated from the stables in an emergency but still remain within the confines of the perimeter.

Whenever possible the stable area must include only stables; lorries, caravans, etc., should not be permitted within the area unless specifically needed as accommodation for horses and/or grooms.

Access to stables must be limited to those persons indicated in VRs Art. 1005.2.5. It is essential that the official issuing authorised access be a responsible person of seniority within the Organising Committee.

2. CONTROL OF ACCESS

A control system must operate at all entrance gates so that there is an efficient and reliable method of identifying those who enter and leave the stable area at any time.

Extra vigilance must be used in establishing the identity of persons and reasons for entering the stables during the night.

3. STEWARDING OF STABLE AREA

At least one stable steward, directly responsible to the Chief Steward, must be present or readily available in the vicinity of the stable area 24 hours a day during the entire duration of the event. He may be assisted by deputies as required. The steward/deputies must regularly patrol the stable area, without establishing any predetermined pattern, to discourage any form of illegal practices or abuses to horses. Any misdemeanours must be reported immediately to the stable steward who must, in turn, report to the Chief Steward.

The duty of the stewards is therefore to safeguard the welfare of the horses and to prevent any form of illegal practices.

4. GROOMS

It is appreciated that grooms wish to remain with their horses during the night. Only grooms duly registered with the OC are permitted to do so.

The Person Responsible must ensure that his/her grooms, or any other authorised persons with access to his/her horses, are familiar with the security and stewarding procedures operating at the event attended.

5. MOVEMENT THROUGHOUT EVENT GROUNDS

Movement of horses between the stables, practice, grazing and main arena must be strictly controlled. The optimum layout for Jumping and Dressage disciplines is attached. It is appreciated that flexibility will be required depending on the requirements of other disciplines.

6. STEWARDING OF PRACTICE ARENA

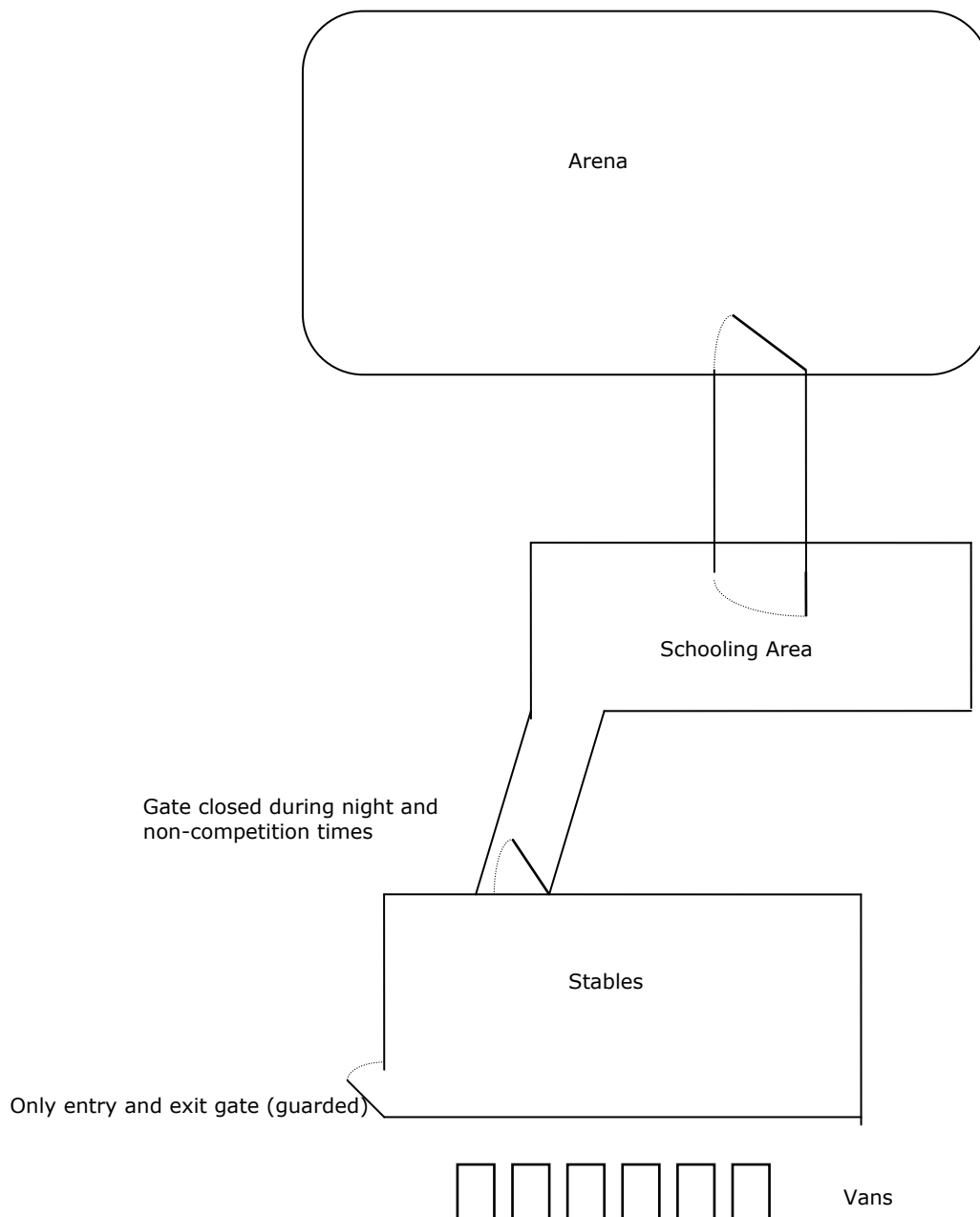
The Chief Steward must ensure that all practice arenas are adequately stewarded all the time that they are officially open. He must also ensure that these arenas are subject to random control when they are officially closed.

7. GRAZING AREA

It is recommended that a grazing area be provided at all outdoor events, and that this be subject to random control. If available, horses must only be grazed or walked in hand within this area.

The Foreign Judge/TD at events will be specifically asked to check that the relevant requirements are met as reasonably as can be expected, depending on the discipline, and to indicate clearly any shortfalls, following which consideration may be given to altering the category of the event in future.

**STABLE SECURITY / STEWARDING AT INTERNATIONAL EVENTS
EXAMPLE LAYOUT FOR STABLES AND SHOWGROUND**



FOR INFORMATION PURPOSES**SPECIAL GUIDELINES FOR VETERINARY ASPECTS**

The section of the Checklist entitled "Veterinary Aspects" is comprised of four sections as follows:

1. Veterinary Aspects "A" (see page 5)

This page **must be published verbatim** in all schedules. It refers to:

- veterinary examinations, horse inspections and passport controls;
- equine influenza vaccination (note: some events take place, either at venues or in countries which impose more stringent equine influenza vaccination requirements than the FEI. Any deviations from the FEI requirements must be clearly indicated as an addition to the text in Veterinary Aspects "A" which must be published verbatim in the schedules
- sampling for prohibited substances;
- Medication Control Programme.

2. Veterinary Aspects "B" (see page 6)

This page **must be fully completed** and **returned to the FEI** with the Draft Schedule.

3. Code of Conduct (see page 9)

This page **must be published** in all schedules and it is recommended that it also be published in all programmes of international events.

4. Order Form for FEI Sampling Kits (see page 20)

The MCP is effected in Groups I and II, by Testing Teams of veterinarians and technicians and by Laboratories all directly instructed by the FEI.

At international events outside the MCP area or at those which are covered by the MCP but at which sampling is required when the Testing Teams are not present, the Veterinary Commission/Delegate will operate in accordance with Vet. Regs Chapter VI.

To provide for this eventuality, FEI Sampling Kits should be ordered directly on the form provided, from:

LABORATOIRE DES COURSES HIPPIQUES (LCH)
15, rue de Paradis
F - 91370 Verrières le Buisson
Telephone: +33 1 69 75 28 28
Telefax: +33 1 69 75 28 30

Orders must be received at least two months in advance of the date required. Any kits ordered, other than by FEI appointed MCP Testing Veterinarians, will be invoiced directly by LCH.

NFs are encouraged to stock an adequate number of sampling kits for use by organisers of international events.

**TO BE USED BY NATIONAL FEDERATIONS AND
ORGANISING COMMITTEES TO ORDER MEDICAL
EQUIPMENT REQUIRED FOR MCP**

FEI SAMPLING KIT ORDER FORM

TO: Dr Yves Bonnaire, Directeur
LABORATOIRE DES COURSES HIPPIQUES (LCH)
15, rue de Paradis
F-91370 Verrières le Buisson

FAX: +33 1 69 75 28 30

CC: FEDERATION EQUESTRE INTERNATIONALE
Dr Frits Sluyter
Administrator of Medication Control Program
Avenue Mon-Repos 24
CH-1005 Lausanne

FAX: +41 21 310 47 60

(Please print or type)

ORDER FORM (National Federation / Organising Committee)

Competition

OC / NF

Contact Name

Contact Address

City

Country

Phone

Fax

Please invoice the following order to NF / OC as above :

FEI/LAB KITS indicate number required

1 kit per horse to be sampled
(including syringes, needles, etc...)

Date:

Signature:

Please allow 28 days for delivery

FOR INFORMATION PURPOSES

P H O T O G R A P H S
G A M E S A N D C H A M P I O N S H I P S

Please remember to provide the FEI with photographs of your event.

Your photos are needed for the publication of the results of the Games/Championships in the FEI Bulletin and the Awards Ceremony to be held during the annual FEI General Assembly.

Criteria for Photographs

- Photos must be taken by an accredited photographer
- Photos of individual winners in each discipline (1st, 2nd and 3rd place)
- Photos of team winners in each discipline (1st, 2nd and 3rd place)
- Each photo must have a legible caption
- Please address photos to Wiveka Lundh, Commercial Department

Thank you for sending us your photos as soon as possible after your event so that they can be published in the corresponding Bulletin.

FOR INFORMATION**BASIC PRESS FACILITIES
Requirements from the International Alliance of Equestrian
Journalists (IAEJ)**

Helping the media to provide good coverage for your competition is one of the cheapest forms of publicity available. Stories in newspapers, magazines or on the radio or television will do a lot for your event, for your sponsors and for the overall visibility of equestrian sport in your area. While media requirements at the top levels can be elaborate, attention to some very simple and easy details can do a lot to help the media exposure of even the smallest competition.

- Programmes, starting orders, course plans and results must be available at all times. The media must be given priority in the distribution of final results.
- A small, reserved working area should be available. This can be a small room or a separate space within the secretariat or show office.
- At least one telephone line must be exclusively available for the media and must be accessible for modem. It does not have to be for free, but available for the media. It can be difficult for the media to find a suitable phone for connecting a laptop so this is a very helpful thing to provide.
- One telefax must be available. As above, it does not have to be for free. Journalists can pay for their phone calls, but it does need to be available.
- Press stand. Some seats should be reserved for the media close to the competitors.
- Press officer. Even in the smallest show, there should be somebody aware that the media might show up and need some help. Within the organizing committee, somebody should be responsible for answering questions from the media if needed (including on the telephone) or to organize a press conference.
- Access to the warm-up areas. It is essential that journalists and photographers have a chance to contact the riders for interviews, photos etc., and this is best done near the warm-up area.
- Parking. At least for the photographers who have to carry heavy equipment, there should be a possibility of getting into reserved parking areas next to the competition venue.
- It would be helpful if accredited press have the opportunity to have some food and drink readily available.