

Please note that schedules will only be accepted when submitted in the provided format of the Official FEI Draft Schedule.

I. DENOMINATION OF THE EVENT:

Event:	CSI4*	Place:	HICKSTEAD
		Outdoor:	✓
Date:	26/06/14 – 29/06/14	NF:	GBR

HIGHER LEVEL EVENT CATEGORIES:

CSIO5*	CSI5*-W	CSIYR-A	CSI5*
CSIO4*	CSI4*-W	CSIJ-A	CSI4* X
CSIO3*	CSI3*-W	CSIP	CSI3*
CSIO2*	CSI2*-W	CSIch-A	
CSIO1*	CSI1*-W	CSIV-A	
CSIOYR		CSIAm-A	
CSIOJ		CSIU25-A	
CSIOP			
CSIOCh	Championship	Games	

II. GENERAL CONDITIONS

This event is organised in accordance with:

- FEI Statutes, 23rd edition, effective 7th November 2013
- FEI General Regulations, 23rd edition, effective 1st January 2009, updates effective 1st January 2014
- FEI Veterinary Regulations, 13th edition, effective 1st January 2014
- The Jumping Rules and its Annexes, 24th edition, effective 1st January 2014
- CSI/CSIO Prize Money requirements
<http://www.fei.org/sites/default/files/Final%20CSI-CSIOs%20Template%20-%202014.pdf>
- Longines Rankings – Groups Categories
http://www.fei.org/sites/default/files/Final%20Longines%20Ranking%20Groups%20-%202014_0.pdf
- CSI 3*, 4* invitation system (Europe) and 5* invitation system (Worldwide)
- Equine Anti-Doping and Controlled Medication Regulations (EADCMR), 1st Edition, effective 5th April 2010, updates effective 1st January 2014
- FEI Anti-Doping Rules for Human Athletes (ADRHA), based on the 2009 revised Code, effective 1st January 2012, updates effective 1st January 2014
- All subsequent published revisions, the provisions of which will take precedence.
- An arbitration procedure is provided for in the FEI Statutes and General Regulations referred to above. In accordance with this procedure, any appeal against a decision rendered by the FEI or its official bodies is to be settled exclusively by the Court of Arbitration for Sport (CAS) in Lausanne, Switzerland.
- It is the responsibility of NFs to ensure their participants are of the correct age.

THE APPENDIX (8 PAGES) IS PART OF THIS APPROVED AND SIGNED SCHEDULE AND MUST BE DISTRIBUTED TO ALL OFFICIALS AND NFs AND IS AVAILABLE TO OTHERS UPON REQUEST

Approved by the FEI, Lausanne, on 25th February 2014.

A handwritten signature in purple ink, which appears to read 'J.P. Roche', is positioned below the approval text.

John P. Roche
FEI Director Jumping

THE FEI CODE OF CONDUCT

FOR THE WELFARE OF THE HORSE

The Fédération Equestre Internationale (FEI) expects all those involved in international equestrian sport to adhere to the FEI's Code of Conduct and to acknowledge and accept that at all times the welfare of the horse must be paramount and must never be subordinated to competitive or commercial influences.

1. At all stages during the preparation and training of competition horses, welfare must take precedence over all other demands. This includes good horse management, training methods, farriery and tack, and transportation.
2. Horses and Athletes must be fit, competent and in good health before they are allowed to compete. This encompasses medication use, surgical procedures that threaten welfare or safety, pregnancy in mares and the misuse of aids.
3. Events must not prejudice horse welfare. This involves paying careful attention to the competition areas, ground surfaces, weather conditions, stabling, site safety and fitness of the horse for onward travel after the event.
4. Every effort must be made to ensure that horses receive proper attention after they have competed and that they are treated humanely when their competition careers are over. This covers proper veterinary care, competition injuries, euthanasia and retirement.
5. **The FEI urges all involved with the sport to attain the highest levels of education in their areas of expertise.**

A full copy of this Code can be obtained from the Fédération Equestre Internationale, HM King Hussein I Building, Chemin de la Joliette 8, 1006 Lausanne, Switzerland. Telephone: +41 21 310 47 47. The Code is available in English & French. The Code is also available on the FEI's website: www.fei.org.

III. GENERAL INFORMATION

1. ORGANISER

Name: LIZZIE BUNN
Address: ALL ENGLAND JUMPING COURSE
HICKSTEAD
WEST SUSSEX RH17 5NU
Telephone: +44 1273 834315 Fax: +44 1273 834452
Email: lizzie@hickstead.co.uk Website: www.hickstead.co.uk

Contact Details Show Ground:

Address: ALL ENGLAND JUMPING COURSE
HICKSTEAD
WEST SUSSEX RH17 5NU
Telephone: +44 1273 834315

Hickstead is situated on the main A23 road, 10 miles north of Brighton and 10 miles south of London Gatwick Airport. The nearest train stations are Gatwick and Haywards Heath, and taxis operate to the showground from both.

GPS Co-ordinates: N 50.967806, W 0.195007

2. ORGANISING COMMITTEE

Honorary President: n/a
Presidents of the Event: LIZZIE BUNN & EDWARD BUNN
Show Secretary: LIZZIE BUNN
Press Officer: VICTORIA SPICER

3. EVENT DIRECTOR

Name: LIZZIE BUNN
Address: ALL ENGLAND JUMPING COURSE
HICKSTEAD
WEST SUSSEX RH17 5NU
Telephone: +44 1273 834315 Fax: +44 1273 834452
Email: lizzie@hickstead.co.uk

4. Please indicate a 24 hours Veterinary Service Manager number:

On Site Stable Manager (please contact first) +44 7989 414848
Emergency 24 hour Veterinary +44 1903 883050

IV. OFFICIALS

Ref	Panel	Event ID*	Function	FEI ID	Name	NF	Level	E-mail & Mobile
1	Ground Jury ¹	2014_CI_0146_S_S_01	Ground Jury President	10050236	Mr Jon Doney	GBR	4	jon@jddesign.fsnet.co.uk +44 7802 656010
			Ground Jury Member	10049373	Mr Alan Golledge	GBR	3	+44 7984 169725
			Ground Jury Member	10049081	Mr Alan Jones	GBR	3	aldojes@btinternet.com
			Ground Jury Member	10049372	Mrs Joanna Gillespie	GBR	3	vic.farm@btinternet.com
			Ground Jury Member	10051393	Mr Carsten Sorlie	NOR	3	carsten.andre.sorlie@gmail.com susannemacken@hotmail.com +353 868 143534
2	Foreign Judge ²		Foreign Judge	10049663	Mrs Susanne Macken	IRL	3	
3	Foreign TD ³		Foreign Technical Delegate		N/A			
4	Course Designer ⁴		Course Designer	10051484	Mr Kelvin Bywater	GBR	3	kelvin@showdirect.co.uk +44 7973 138378
			Assistant Course Designer	10053742	Mr Bob Ellis	GBR	4	bobellis@btopenworld.com
5	Appeal Committee ⁵		Appeal Committee President	10050600	Mr John Youngs	GBR	R	john.youngs@waitrose.com
			Appeal Committee Member		Mrs Frances Youngs	GBR		
			Appeal Committee Member		Mrs Jacky Wood	GBR		jacky.w@hotmail.co.uk
			Appeal Committee Member		Mrs Lynne Reed	GBR		lynnereed@lynnereed.fsnet.co.uk
6	Chief Steward ⁶		Chief Steward	10048908	Mr Frank Grunnill	GBR	2	frankgrunnill1300@btinternet.com +44 7971 518001
7	Assistants Stewards ⁷		Assistant Steward	10049525	Mr Mike Henwood	GBR	2	
			Assistant Steward	10072893	Mr John Taylor	GBR	1	+44 7973 848075
			Assistant Steward	10072894	Mr Steve Turner	GBR	1	
			Assistant Steward	10072808	Mrs R Ockendon-Day	GBR	1	rfod@hotmail.com
8	FEI Veterinary Delegate ⁸		FEI Veterinary Delegate	10050701	Mrs Sue St Pierre	GBR		sue.vet@btinternet.com +44 7831 261612
9	VSM Veterinary Treating Official ⁹		Veterinary Service Manager	10088017	Mr Ed Lyall	GBR		+44 7767 478468
			FEI Permitted Treating Veterinarian	10088017	Mr Ed Lyall	GBR		edlyall@aol.com +44 7767 478468
10	Medical Doctor		Medical Doctor		Mr Mike Crockford	GBR		mike@eventmedicservices.co.uk +44 7990 757526
11	Farrier		Farrier		Mr Roger Dean	GBR		stevendean3@hotmail.com +44 7914 591506

V. SPECIFIC TECHNICAL CONDITIONS

1. TIMETABLE (to be provided per category/level if multiple events)

	Date	Time
• Opening of stables:	24.6.14	10.00
• 1 st Horse Inspection: <i>All horses taking part at this event must be present during the first horse inspection, unless unable to do so due to "force majeure"</i>	25.6.14	15.30
• Horse Re-Inspection:	26.6.14	07.30
• Chefs d'Equipes Meeting:	N/A	
• Declaration of Starters:	25.6.14	17.30
• COMPETITION NO 1	26.6.14	13.00
• COMPETITION NO 2	26.6.14	15.45
• COMPETITION NO 3	26.6.14	08.30
• COMPETITION NO 4	27.6.14	11.45
• COMPETITION NO 5	27.6.14	15.30
• COMPETITION NO 6	28.6.14	12.00
• COMPETITION NO 7	28.6.14	15.30
• COMPETITION NO 8	29.6.14	14.30

2. VENUE:

The event will take place outdoors

3. COMPETITION ARENA(S):

Dimensions: 166m x 121m

Type of Footing: Turf

4. PRACTICE ARENA(S):

Dimensions: Warm Up 70mx30m Exercise Arena 100mx50m

Type of Footing: Both are wax-coated sand

5. STABLES:

Size of boxes 4m x 3m
(minimum 3m x 3m+10% 3m x 4m)

6. DRAW:

List of Draws: N/A

VI. INVITATIONS

NFs invited: Those with athletes in the top 300 on the Longines Ranking List no. 159 including events from 01.04.13 to 31.03.14

Reserve NFs: Those with athletes outside the top 300 on the Longines Ranking List no.159 including events from 01.04.13 to 31.03.14

Total number of athletes:	Unrestricted
Number of home athletes:	60% if possible
Number of foreign athletes:	40% if possible
Number of horses per athlete:	3 + 1 extra for the Derby only
OC Wild Cards:	15%
FEI Wild Cards:	2

The Longines Rankings number 159, established two months prior to the event will be used for the invitation of athletes.

Athletes are invited by the Organising Committee through their NF.
One groom per athlete.

VII. ENTRIES

Please refer to Annex I at the last page of this schedule for information on the FEI Online Entry System

All Athletes & Horses participating in any International competition must be registered with the FEI, prior to participating. Failure to do so will result in automatic disqualification of the Athlete and/or Horse.

Entries in Principle:	02.05.14
Nominated Entries:	23.05.14
Definite Entries:	06.06.14
Last date for substitutions:	25.06.14
Entry fee per horse:	310 Euros
Stabling fee per horse:	100 Euros
Total fee per horse:	410 Euros

All Entries must be submitted by the NFs through the FEI's Online Entry System only!

Athletes and/or Horses present at the event without having been entered through the FEI's Online Entry System will automatically be disqualified

CSI4* HICKSTEAD (GBR) 26 – 29 JUNE 2014



Event's Category	Age of Athletes	Age of Horses
Olympic Games/WEG	As of 18 th year	Min 9 y.o.
Continental Championships Senior	As of 18 th year	Min 8 y.o.
Regional Championships/Games (all regions except Latin America)	As of 18 th year	Min 8 y.o.
Regional Championships/Games in Latin America	As of 18 th year As of 16 th year if height of obstacles max. 1.40m (JRs Annex IX, Art. 6.1)	Min. 8 y.o. Min. 7 y.o. if height of obstacles max. 1.40m (JRs Art. 254.1.1)
World Cup Final	As of 18 th year	Min. 8 y.o.
Nations Cup Final	As of 18 th year	Min. 8 y.o.
CSI-W1*-5*/CSIO-W1*-5* Grand Prix, World Cup, Nations Cup, Power and Skill, Derby or Competition with the highest prize money Other Competitions Other Competitions if height max. 1.40m Other Competitions if height max. 1.20m	As of 18 th year As of 16 th year with permission of their NF As of 14 th year " " As of 12 th year " "	Min. 7 y.o. Min. 7 y.o. Min. 7 y.o. Min. 7 y.o.
CSI3*-5*/CSIO1*-5* Grand Prix, Nations Cup, Power and Skill, Derby or Competition with the highest prize money Other Competitions Other Competitions if height max. 1.40m Other Competitions if height max. 1.20m	As of 18 th year As of 16 th year with permission of their NF As of 14 th year " " As of 12 th year " "	Min. 7 y.o.
CSI2* Power and Skill or Derby Other Competitions Other Competitions if height max. 1.40m Other Competitions if height max. 1.20m	As of 18 th year As of 16 th year with permission of their NF As of 14 th year " " As of 12 th year " "	Min. 6 y.o.
CSI1* Power and Skill or Derby Other Competitions Other Competitions if height max. 1.20m	As of 18 th year As of 14 th year with permission of their NF As of 12 th year " "	Min. 6 y.o.
CH-Y	As of 16 th year to end 21 st year	Min. 7 y.o.
CSI/CSIO-Y	As of 16 th year to end 21 st year	Min. 7 y.o.
CH-J	As of 14 th year to end 18 th year	Min. 7 y.o.
CSI/CSIO-J	As of 14 th year to end 18 th year	Min. 6 y.o.
CSI/CSIO-Ch/CH-Ch	As of 12 th year to end 14 th year	Min. 6 y.o.
CSI/CSIO-P/CH-P	As of 12 th year to end 16 th year	Min. 6 y.o.
CSIU-25	As of 16 th year to end 25 th year As of 14 th year if height max. 1.40m	Min. 7 y.o.
CSIV	As of 45 th year for women and 49 th for men	Min. 6 y.o.
CSIAm	As of 14 th year	Min. 7 y.o. for Cat. A; Min. 6 y.o. for Cat. B
CSIYH	As of 16 th year	Min. 6 y.o. – Max. 8 y.o.
CH-M-YH-S	As of 18 th year or 16 y.o. for athletes qualified with the same horse	5 y.o. / 6 y.o. / 7 y.o.

NO-SHOWS/LATE WITHDRAWALS:

"NB: Withdrawals or no-shows after the date of definite entries will be held liable to reimburse the OC for the actual financial loss incurred by the OC (i.e. stabling and hotel expenses) as a result of the late withdrawal or no-show. The amount to be charged will be £150 per horse"

ADDITIONAL FEES/CHARGES BY OC:

MCP Fee	CHF 12.50 (Zero rated – no VAT)
Electricity (upon request)	£50 per horsebox
Manure disposal	40 Euros per horse
Hay	£7 per bale
Straw	N/A
Shavings	£8 per bale

All aforementioned amounts are including VAT

VIII. FACILITIES OFFERED**1. ATHLETES**

Official Hotel: The Arora Hotel Gatwick Crawley, Southgate Avenue, Southgate, Crawley, West Sussex RH10 6LW. Tel: +44 1293 530 000 Fax: +44 1293 515 515 Email: Gatwick@arorahotels.com

The Arora Hotel Gatwick Crawley is a four-star deluxe hotel situated in the heart of Crawley town centre, 12 miles north of Hickstead. Prices start from £45 per person per night (sharing).

Accommodated (bed and breakfast) from 25.06.14 to 29.06.14 inclusive at own expense, with the exception of those athletes who compete in the Equestrian.com Derby.

The OC will provide lunch in the Members' Enclosure from 26.06.14 to 29.06.14 at show's expense for those foreign athletes who compete in the Equestrian.com Derby.

2. GROOMS

Requests for accommodation must be sent with entries. Accommodation will be at the cost of athletes - £60 per night from 25.06.14 to 29.06.14.

The OC will provide breakfast on site and dinner vouchers to the officials' restaurant for the duration of the show to invited grooms whose athletes compete in the Equestrian.com Derby.

The OC will provide sufficient sanitary and showering facilities, with hot and cold water for male and female grooms.

3. HORSES

Transport expenses to be paid by the athlete.

Stabling costs will be paid by OC. Horses who do not start in an international class will be charged at £125 per stable per week.

4. LOCAL TRANSPORTATION - ARRANGEMENTS FROM HOTEL TO SHOWGROUNDS

Shuttle service available on request.

5. WELCOME

The time and date of arrival of athletes and horses and their means of transport must be given to the OC in order to assist them on arrival.

IX. ADDITIONAL INFORMATION

1. ADVERTISING AND PUBLICITY ON ATHLETES AND HORSES:

The Athletes **are** authorised to carry the logo of their personal sponsor in accordance with Art. 256.3 and 257.3 of the FEI Rules for Jumping. The Chief Steward will check that the advertising and publicity on Athletes and horses complies with these Articles.

2. GENERAL CLASSIFICATION AT THE END OF THE COMPETITIONS

A. Leading athlete award –	N/A
Best foreign athlete -	N/A
Best home athlete –	N/A
Team awards –	N/A

B. PRIZE - CLASSIFICATION

N/A

3. PRIZE GIVING CEREMONY

The owner of the winning horse is invited to the prize giving ceremony for the Equestrian.com Derby. The top 6 prizewinners are to present themselves for the prize giving ceremony of each competition, with the exception of the Equestrian.com Derby when all prizewinners must come forward.

4. INSURANCES

The show has full public liability insurance through affiliation to British Showjumping and our own insurers, Aston Scott.

All owners and athletes are personally responsible for damages to third parties caused by themselves, their employees, their agents or their horses. They are therefore strongly advised to take out third-party insurance providing full coverage for participation in equestrian events at home and abroad, and to keep the policy up to date.

The FEI insures all FEI Officials, whose names are published in the FEI Officials lists, against third party liability including Judges, Course Designers, Technical Delegates, FEI Stewards, FEI Veterinary Delegates, Para Classifiers, Members of the Judges' Supervisory Panel and FEI Coaches (FEI MCP Veterinarians are covered under a different policy):

- **Who are acting for or on behalf of the FEI as stated in the approved schedule of the Event or who are acting in the scope and course of the FEI's Business as described in the final approved schedule; and**
- **Who have received the status of FEI Officials at FEI Events through a qualification process.**

The FEI will NOT insure:

- **National officials officiating at FEI Events; and/or**
- **FEI Officials, who have no official function at the Event.**

The insurance extended is for any liability that the FEI Official incurs to a third party, and for the costs of defending any such claim arising as a result of actions undertaken by the FEI Official in good faith (including errors and omissions) on behalf of the FEI. However, the insurance for obvious reasons does not extend to any liabilities incurred as a result of an FEI Official's dishonest, fraudulent, malicious, and/or illegal act.

Should an FEI Official become aware of an incident that he or she believes might result in a claim, that FEI Official should notify the FEI immediately and provide all of the facts known to the FEI Official. The FEI cannot guarantee the insurance coverage described above in circumstances where the FEI Official has good cause to believe that there might be a claim and does not provide such timely notice directly to the FEI.

5. ENTRY RIGHT TO SHOWGROUNDS/ACCREDITED PERSONS

Accreditation will be issued to owners (maximum two per horse), athletes and grooms of international horses, which will include special access to the stables and warm-up area.

6. SAFETY CUPS

Name of Manufacturer: Cardinali & Rothenberger GmbH in Germany manufactures the Caro Safety Cups used at Hickstead.

7. TIMING DEVICE

Name of Manufacturer: ALGE (by Sport Computer Graphics)

Model: Timing Device: ALGE **Timy PXE (FEI 22020008A)**

Photocells: Algeris RLS1N **(FEI 22020010B)**

Wireless Transmitters: ALGE TED-TX10/RX10 **(FEI 22020013C)**

8. PROTESTS/APPEALS

To be valid, all Protests and Appeals must be made in writing and accompanied by a deposit of CHF 150.- or equivalent.

9. EVENT'S ORGANISATION

In exceptional circumstances, together with the approval of Chefs d'Equipe and Ground Jury the OC reserves the right to modify the schedule in order to clarify any matter or matters arising from an omission or due to unforeseen circumstances. Unforeseen circumstances do not include situations arising as a results of the OC altering the approved Schedule without FEI's authorisation. Any such changes must be notified to all competitors and officials as soon as possible and they must be reported to the FEI Secretary General by the Foreign Judge.

10. SCHOOLING DURING COMPETITIONS

Riders wishing to school during speed competitions (Table A and Table C) must inform the OC before these competitions begin. These riders will start first in these competitions.

11. DISPUTES

In the event of any discussion concerning the interpretation of the schedule (in translated languages), the English version will be decisive.

12. RESULTS

In order to proceed with the results publication and for qualification purposes the FEI requires results **to be uploaded directly on the FEI Database** within five days after the conclusion of the event.

All relevant information, file format and tutorial can be found on this page:

<http://www.fei.org/fei/your-role/organisers/xml-format>

If you or your provider are unable to produce the required files, results will be accepted by e-mail to results.jumping@fei.org, in the proper Excel or "XML" format immediately after

the event. Please refer to compulsory format for CSIs/CSIOs/Championships and Games; the file can be downloaded using the following link:

<http://www.fei.org/fei/your-role/organisers/jumping/results-forms>

All results must include FEI Passport Registration number of horses and FEI ID number of Riders.

13. BETTING

Betting will take place at this event.

X. VETERINARY MATTERS

VETERINARY REGULATIONS (VRs), 13th edition, effective 1 January 2014

1. CUSTOMS FORMALITIES

Address: Shelley Ashman International Shipping, Tythe Barn, Uffculme, Cullompton, Devon EX15 3DR

Telephone: +44 1884 849008 Fax: +44 1884 841002

Email: sheila@shelleyashmanshipping.co.uk

On arrival each horse must be accompanied by its FEI passport and a Health Certificate valid for EEC Inter-Community Travel. All horses will require an export licence and health certificate to leave Great Britain, and these will be obtained by Shelley Ashman International provided that the following information is sent to them in writing at least 14 days prior to the commencement of the show.

- 1.** Name, age, colour, sex and passport number of each horse.
- 2.** The name and address of the owner.
- 3.** The date and port where the horse will arrive.
- 4.** The exact address where the horse will return to after the show.
- 5.** The port of departure from the United Kingdom.
- 6.** The registration number of the vehicle the horse will travel in.

The Organising Committee will not be responsible for any Customs fines or duties levied on any horse, which does not return to its country of origin at the end of the show.

The Organising Committee will not be liable for any costs incurred by extra horses or other goods being carried in horseboxes.

Athletes are reminded that the import of dogs and cats into Great Britain is strictly controlled. No quantity of hay other than that which the horse will consume during the journey may be brought into Great Britain.

All athletes coming to the show from outside the Community must contact Shelley Ashman International 28 days prior to their arrival date to obtain details of the correct health certification which should be used and details of any blood tests the DEFRA may require. An importation licence into Great Britain is required for most non EC countries and this will be obtained by our shipping agents provided they are given sufficient notice.

All horses arriving at Hickstead from non-EC countries must travel with ATA Carnets.

2. HEALTH REQUIREMENTS

GENERAL

In accordance with the FEI Code of Conduct it is imperative that all Horses at FEI Events are physically fit and free from infectious disease before being allowed to compete.

ENTRY OF HORSES

See above

3. **NATIONAL REQUIREMENTS**

See above

4. **TRANSPORT OF HORSES**

Horses must be fit to travel and be transported in vehicles suitable for the transport of horses. Any government requirements for disease testing and control must be requested well in advance, and the Horse be in compliance by the time of arrival at the border of the country where the Event is taking place. Athletes, or their representatives, have a responsibility to be in compliance of national legislation in both the country of origin, return, and the host nation of the Event; where necessary Athletes must contact local government authorities or veterinary advisors for information regarding animal health requirements and transport legislation. Within the European Union (EU), this includes EU Council Regulation (EC) No 1/2005 concerning the protection of animals during transport within the Member States of the EU.

5. **VENUE ARRIVAL INFORMATION & FITNESS TO COMPETE**

PASSPORTS

General Regulations Article 137

For all Horses FEI Passports/FEI Recognition Cards issues, please address to your National Federation

All Horses competing at FEI Events must be registered with the FEI.

FEI Passports or FEI Recognition Cards - for those Horses with a national passport approved by the FEI, are compulsory for FEI Events, with the exception of CNs and CIMs as outlined below.

Event's Category	FEI Passport and or Recognition Card
National Events	Not compulsory
CSI1*-2*/J-B/Y-B/Ch-B/U25-B/V-B/Am-B/P/Ch-A	Not compulsory for Horses from the host Nation – Compulsory for Horses from the invited Nations
CSI3*-5*/CSIOs/J-A/Y-A/V-A/U25-A/Am-A	Compulsory
All Championships/Games	Compulsory
CSI1*-5*-W	Compulsory

Athletes whose Horse's Passport and/or Recognition Card is not correctly validated, or failing to meet other passport requirements including for vaccination and Equine Anti-Doping and Controlled Medication control (Veterinary Regulations Article 1030) will be **subject to Sanctions in accordance with Annex II of the Veterinary Regulations** and may not be allowed to compete.

Athletes will be required to write their name and counter sign next to any passport irregularity entry noted, as an acknowledgement, prior to receiving the passport and leaving the show ground. Following a warning being issued for such an irregularity the Athlete will have 30 days to correct this, failure to correct such irregularities within 30 days will result in a sanction being imposed.

Note for Horses permanently resident in a Member State of the European Union, all Horses must have a national EU passport in compliance with EU Regulations, to which a FEI Recognition card is applied. The exception to this being Horses in possession of an FEI passport which has been continually revalidated without interruption.

VACCINATIONS - EQUINE INFLUENZA

2014 Veterinary Regulations Article 1028

Horses competing at FEI Events must comply with the requirements for Equine Influenza vaccination in accordance with the Veterinary Regulations and as summarised below.

VACCINATION	PROTOCOL	ELIGIBILITY TO ENTER VENUE
Primary Course	1 st Vaccination: day 0 (e.g. 1 January) 2 nd Vaccination: day 21-92 (e.g. 1 February)	May compete 7 days after the 2 nd Vaccination
First Booster	Within 7 months of the 2 nd vaccination of the Primary Course (e.g. 1 August)	May compete for 6 months +21 days after the 2 nd vaccination of the Primary Course Must not compete in the 7 days after receiving a vaccination (e.g. may enter venue after 7 August)
Boosters	MINIMUM: within one year of previous booster vaccination IF COMPETING: must be competing in the 6 months +21 days of the previous booster vaccination	Must have been vaccinated with the 6 months +21 days before arriving at the Event Must not compete in the 7 days after receiving a vaccination

Exceptions to the requirement for FEI equine influenza vaccinations currently exist only for those Horses competing at CNs or CIMs where there are no national requirements for influenza vaccination in both the Event host country and the Horse's country of origin (General Regulations Article 137).

EXAMINATION ON ARRIVAL

2014 Veterinary Regulations Article 1032

On arrival at an Event venue all Horses must undergo an examination by a veterinarian to confirm their identification from their passport, their vaccination status and general health. To protect all horses attending events, any Horse with a questionable health status, with regards to vaccination, disease or other concerns, must be stabled within the isolation facilities provided by the Organising Committee pending a decision on entering the venue.

HORSE INSPECTIONS

2014 Veterinary Regulations Article 1033

All Horses will be assessed for their orthopaedic fitness to compete during the Horse Inspection. Any Horse demonstrating questionable fitness may be referred to the Holding Box for further veterinary examination. Horses not deemed fit not to compete will be eliminated by the Ground Jury and not be permitted to continue in the competition.

LIMB SENSITIVITY EXAMINATION

Horses are not eligible to compete when a limb, or part of a limb, is hyposensitive or hypersensitive (both of which shall constitute "abnormal limb sensitivity"). Hypersensitive limbs have an excessive or abnormal reaction to palpation. Hyposensitive limbs include any alteration in sensitivity induced by a neurectomy or chemical desensitisation for as long as the alteration in sensitivity persists.

All Horses are subject to Examination under the Protocol for abnormal limb sensitivity throughout the Period of an Event, including, but not limited to, between rounds and before the Jump Off. Horses may be examined once or on multiple occasions during the Period of an Event.

Horses may be selected for Examination under the Protocol randomly or they may be targeted. All Horses selected to be tested must submit promptly to the Examination or are subject to immediate Disqualification. There is no obligation to examine any specific number of Horses at an Event.

6. EQUINE ANTI-DOPING AND CONTROLLED MEDICATION 2014 Veterinary Regulations, Chapter VI EQUINE ANTI-DOPING AND CONTROLLED MEDICATION PROGRAMME (EADCMP)

Within FEI Groups I & II, the Organising Committee should charge competitors the equivalent of CHF 12.50 towards the cost of the EADCMP, which is affected by the FEI Veterinary Department.

SAMPLING

All horses competing at FEI Events may be subject to sampling for the presence of FEI Equine Prohibited Substances in accordance with the FEI Equine Anti-Doping and Controlled Medication Regulations (EADCMRs). Horses may be selected for sampling in accordance with obligatory testing, targeted or random sampling procedures (2013 Veterinary Regulations Article 1057 and 1058).

CLEAN SPORT INFORMATION

The current FEI Equine Prohibited Substances List of Banned Substances and Controlled Medications (the EPSL) is available on the FEI Clean Sport website: www.FEICleanSport.org as a PDF document, database or smart phone app. Detection times are also provided for a limited number of Controlled Medication substances where available.

Elective Testing may be carried out, by Competitors for their Horses, prior to an Event to check for the presence of prohibited substances (please refer to www.FEI.org/veterinary for information and details **Art. 1956**)

FEI LABORATORY FOR SAMPLE ANALYSIS

GROUPS I & II ONLY – FEI CENTRAL LABORATORY

Under Veterinary Regulations Chapter VI, Article 1057 all samples collected in Groups I and II, must be analysed by the FEI Central Laboratory, currently Horseracing Forensic Laboratories (H.F.L) Sport Science, Quotient Bioresearch Limited Newmarket Road Fordham, Cambridgeshire CB7 5WW.

Samples collected outside of FEI Groups 1 and 2 may be analysed at an alternative FEI Approved Laboratory. Addresses and contact details can be found at http://www.fei.org/sites/default/files/file/VETERINARY/Doping_and_Controlled_Medication/list%20of%20labs%20%2711.pdf

Details of FEI Approved Laboratory appointed to carry out analyses on samples collected at this event. (Vet. Regs. Art. 1064). The list of approved Laboratories and further information is available on the FEI website.

Name: Horseracing Forensic Laboratories (HFL) Sport & Science
Att.: Dr Steve Maynard
Quotient Biosearch Limited

Address: Newmarket Road
Fordham
Cambridgeshire CB7 5WW
United Kingdom

Telephone: +44-1638 724 406 Fax: +44-1638 724 407

Email: SMaynard@hfl.co.uk

FURTHER QUERIES ON THIS INFORMATION NOTE

If you have any further questions please check: www.fei.org/Veterinary

Please feel free to contact Inka.Sayed@fei.org or veterinary@fei.org for further information. Tel +41 21 544 10 44 or +41 21 310 47 39

7. PONIES

For all Pony Events, Ponies must be available for Pony Measurement prior to the Horse Inspection and throughout the event be subject to the requirements of the 2014 Veterinary Regulations, Chapter IV).

8. INJURY SURVEILLANCE

Horses participating in FEI Events are subject to injury surveillance protocols; such information is essential to ensure that (i) the Horse's welfare remains paramount at all times and (ii) sound scientific reasoning is applied to the safety of all Horses and Athletes participating at Events.

XI. HUMAN ANTI-DOPING

At a minimum, and pursuant to the ADRHAs, Organisers must provide the following at Events where human anti-doping testing is scheduled to take place at least 2 months prior to the Event:

- 1.** One (1) staff member able to act as point of contact and coordinator for the *Doping Control Officers (DCOs)* with the contact name and details of this staff member to be communicated to the *FEI* at least two (2) weeks prior to the starting date of the *Event*.
- 2.** Human anti-doping facilities reasonably separated from public activity, consisting of:
 - one (1) private room exclusively dedicated for use by the *DCOs* with one (1) table, two (2) chairs, pens and paper and one (1) lockable fridge; and
 - a waiting room/area with a suitable number of chairs as well as an appropriate amount of individually sealed, non-caffeinated and non alcoholic beverages, which includes a mix of natural mineral water and soft drinks ; and
 - one (1) private and clean bathroom/toilet, adjacent or as near as possible to the *DCO* room and waiting area.
- 3.** Staff members (or volunteers) of both genders, able to act as *Chaperones*. The number of *Chaperones* available to the *OC* must be communicated to the *FEI* as early as possible following receipt by the *OC* of the *Testing* plan for the *Event*. Please see the qualifications for *Chaperones* in the ADRHAs.

XII. COMPETITIONS

Preliminary Timetable:

1 st day (Thursday 26 June 2014)	Competitions 1, 2 and 3
2 nd day (Friday 27 June 2014)	Competitions 4 and 5
3 rd day (Saturday 28 June 2014)	Competitions 6 and 7
4 th day (Sunday 29 June 2014)	Competition 8

TOTAL AMOUNT OF PRIZE MONEY: £179,000

	Name of Class	Amount (Currency)
Comp No 1	THE STONER JEWELLERS VASE	£3,000
Comp No 2	THE BUNN LEISURE DERBY TANKARD	£5,000
Comp No 3	THE CAMARDO COFFEE SPEED DERBY QUALIFIER	£3,000
Comp No 4	THE BUNN LEISURE DERBY TRIAL	£21,500 LR
Comp No 5	THE BUNN LEISURE MASTER'S CHALLENGE	£5,000
Comp No 6	THE TOM HUDSON DERBY TROPHY	£5,000
Comp No 7	THE LED SPORT EUROPE SPEED DERBY	£21,500 LR
Comp No 8	THE EQUESTRIAN.COM DERBY	£115,000 LR

DEDUCTIONS FROM PRIZE MONEY AT COMPETITIONS

Full details of any deductions from prize money must be outlined in the schedule. This includes government taxes. If it is necessary for OCs to deduct such taxes, they must provide participants with an official form indicating the amount of tax deducted.

The tax form must be provided to the athletes upon arrival and returned to the OC prior to departing.

IMPORTANT

The total amount of prize money shown for each Competition in the schedule must be distributed. (GR Art 127, 128)

For details of the Breakdown for each competition please refer to the tables at the end of this document; the OC must specify which of the two tables will be used. The total prize money for the competition must be distributed among the first 12 placed athletes. The OC must provide additional created prizes for athletes placed beyond 12th place. The minimum amount for each of these additional prizes, for athletes placed from 13th to last place, must be clearly specified in the approved schedule.

IMPORTANT

Maximum Number of starters per competition: 100.

If more than 100 starters are entered, the OC must split the class and provide the equivalent amount of prize money for the additional Competition. OCs may apply either of the following methods for splitting the Competition:

The competition is split into two groups before it starts. There may be a different number of starters in each group. There may be athletes with multiple horses in each group but all horses of any one athlete must be in the same group.

OR

The competition is run as one single competition and split afterward into two groups and the classification established as follows: the athlete with the best score is the winner of the first group, the athlete with the second best score is the winner of the second group and so on until prizes have been allocated to 25% of the total number of starters. *NB: In this case separate results must be sent to the FEI for each of the two groups, e.g. results for Competition 1a and for Competition 1b.*

In both cases above each group must offer the same amount of prize money as indicated for the original Competition.

FIRST DAY: THURSDAY DATE: 26.06.14

COMPETITION No 1 (will start at 13.00 hours)

THE STONER JEWELLERS VASE

Article 238.2.1

Jump-off (if any)	No
Speed/Fixed time	400mpm
Obstacles height:	max 1.45m
Number of horses per athlete	ONE
Maximum number of Starters:	100, if more than 100 take part then, the competition must be divided and the equivalent amount of prize money must be provided.
Total prize money:	£3,000
Chart to be used:	2 (33% to winner)
Please specify prize money amount for each athlete placed 13 th and beyond: £30	

COMPETITION No 2 (will start at 15.45 hours)

THE BUNN LEISURE DERBY TANKARD

Article 238.2.2

Jump-off (if any)	ONE
Speed/Fixed time	400mpm
Obstacles height:	max 1.50m
Number of horses per athlete	ONE
Maximum number of Starters:	100, if more than 100 take part then, the competition must be divided and the equivalent amount of prize money must be provided.
Total prize money:	£5,000
Chart to be used:	2 (33% to winner)
Please specify prize money amount for each athlete placed 13 th and beyond: £30	

COMPETITION No 3 (will start at 08.30 hours)

THE CAMARDO COFFEE SPEED DERBY QUALIFIER

Article 239

Obstacles height:	max 1.40m
Number of horses per athlete:	TWO
Maximum number of Starters:	100, if more than 100 take part then, the competition must be divided and the equivalent amount of prize money must be provided.
The first 25 horses will qualify for the LED Sport Europe Speed Derby	
Total prize money:	£3,000
Chart to be used:	2 (33% to winner)
Please specify prize money amount for each athlete placed 13 th and beyond: £30	

SECOND DAY : FRIDAY**DATE: 27.06.14****COMPETITION No 4** (will start at 11.45 hours)

THE BUNN LEISURE DERBY TRIAL
Article 238.2.2

Jump-off (if any)	ONE
Speed/Fixed time	400mpm
Obstacles height:	max 1.60m
Number of horses per athlete	THREE

Riders who wish to compete in the Derby with three horses may bring an additional horse to compete in competition 4 (and the Equestrian.com Derby, competition 8, if gaining qualification). Participation of this additional horse is limited to competitions 4 and 8 only.

Maximum number of Starters: 100, if more than 100 take part then, the competition must be divided and the equivalent prize amount of money must be provided.

Total prize money: £21,500

Chart to be used: 2 (33% to winner)

Please specify prize money amount for athlete placed 13th and beyond: £100

COMPETITION No 5 (will start at 15.30 hours)

THE BUNN LEISURE MASTER'S CHALLENGE

Special Competition in two sections

This competition comprises two sections run without interruption, the finishing line for the first section being identical with the starting line for the second section. The first section is a course of approximately 8 obstacles with or without combinations. The second section takes place over four obstacles, which will be gates in a row.

First section: Table C. 3 seconds added for each knockdown.
Approx height of obstacles 1.40m

Second section: Table A. Speed 350m per minute. Approx height of
obstacles 1.50m

Number of horses per athlete ONE

Maximum number of Starters: 100, if more than 100 take part then, the competition must be divided and the equivalent prize amount of money must be provided.

Total prize money: £5,000

Chart to be used: 2 (33% to winner)

Please specify prize money amount for athlete placed 13th and beyond: £30

THIRD DAY : SATURDAY**DATE: 28.06.14****COMPETITION No 6** (will start at 12.00 hours)

THE TOM HUDSON DERBY TROPHY

Article 238.2.2

Jump-off (if any) ONE

Speed/Fixed time 400mpm

Obstacles height: max 1.50m

Number of horses per athlete TWO

Maximum number of Starters: 100, if more than 100 take part then, the competition must be divided and the equivalent prize amount of money must be provided.

Total prize money: £5,000

Chart to be used: 2 (33% to winner)

Please specify prize money amount for athlete placed 13th and beyond: £30**COMPETITION No 7** (will start at 15.30 hours)

THE LED SPORT EUROPE SPEED DERBY

Table C. Art. 239

Obstacles height: max 1.45m

Number of horses per athlete QUALIFIED HORSES UP TO 2 PER ATHLETE

Open to the first 25 horses from competition 3, and past winning horses of the Speed Derby.

Total prize money: £21,500

Chart to be used: 2 (33% to winner)

Please specify prize money amount for athlete placed 13th and beyond: £100

FOURTH DAY : SUNDAY

DATE: 29.06.14

COMPETITION No 8 (will start at 14.30 hours)

THE EQUESTRIAN.COM DERBY

Article 238.1.2 and 277 of the FEI Jumping Rules relating to this competition.

Jump-off (if any)	ONE
Speed/Fixed time	400mpm
Obstacles height:	max 1.60m
Number of horses per athlete	THREE
Maximum number of Starters:	35

Open to the first 35 horses from competition 4, and past winning horses of the British Jumping Derby provided they complete the first round of the Derby Trial.

Total prize money: £115,000

Chart to be used: 2 (33% to winner)

Please specify prize money amount for athlete placed 13th and beyond: £100

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IMPORTANT

Prize Money Distribution:

Please specify under each Competition which of the two charts you will be using for the distribution of the Prize Money (Chart 1 or Chart 2).

For Competitions run in two rounds with more than 12 starters in 2nd round:

OCs that indicate in the schedule that a specific number (that is more than 12) of athletes will return for the second round will be permitted to distribute the prize money for that competition among all the athletes taking part in the second round, even if the second round is followed by a jump-off in case of a tie on penalties for first place after the second round.

THE APPENDIX (8 PAGES) IS PART OF THIS APPROVED AND SIGNED SCHEDULE AND MUST BE DISTRIBUTED TO ALL OFFICIALS AND NFs AND IS AVAILABLE TO OTHERS UPON REQUEST

Standardised prize money distribution

Chart 1: Prize money distribution with 25% of prize money offered to the winner

N° of starters	up to 11	12-48	over 48
N° of prizes	Same as the number of starters who finish the competition	12	more than 12
Prize money	40'000.-	40'000.-	40'000.-
winner		%	%
2		25 10'000.-	25 10'000.-
3		20 8000.-	20 8000.-
4		15 6000.-	15 6000.-
5		10 4000.-	10 4000.-
6		7 2800.-	7 2800.-
7		5.5 2200.-	5.5 2200.-
8		4 1600.-	4 1600.-
9		3 1200.-	3 1200.-
10		3 1200.-	3 1200.-
11		2.5 1000.-	2.5 1000.-
12		2.5 1000.-	2.5 1000.-
total	n/a 40'000	2.5 1000.-	2.5 1000.-
*Examples:		100 40'000.-	100 40'000
5 athletes: winner gets prize for 1 st (25%) and the other athletes get the relevant percentages down to the last athlete, i.e. 5 th place (7%). The prize for 6 th (5.5%) is then given to the winner, the prize for 7 th (4%) is given to the 2 nd placed athlete, the prize for 8 th (3%) is given to the 3 rd placed athlete, the prize for 9 th (3%) is given to the 4 th placed athlete and the prize for 10 th (2.5%) is given to the 5 th placed athlete. The prize for 11 th (2.5%) is then given to the 1 st place athlete and the prize for 12 th (2.5%) is given to the 2 nd placed athlete.		OC must provide additional prizes for the remaining placed athletes to fulfil quota of one prize per four athletes. The amount to be given to each of these athletes is to be stated in the Schedule.	
10 athletes: winner gets prize for 1 st (25%) and 11 th (2.5%), second placed gets prize for 2 nd (20%) and 12 th (2.5%); the remaining athletes receive the prize money for their placing as per the percentages from 3 rd to 10 th place.			

Chart 2: Prize money distribution with 33% of prize money offered to the winner

N° of starters	up to 11	12-48	over 48
N° of prizes	Same as the number of starters who finish the competition	12	more than 12
Prize money	40'000	40'000.-	40'000.-
winner		%	%
2		33 13'200	33 13'200
3		20 8000	20 8000
4		15 6000	15 6000
5		10 4000	10 4000
6		6 2400	6 2400
7		4.5 1800	4.5 1800
8		3 1200	3 1200
9		2.5 1000	2.5 1000
10		2 800	2 800
11		2 800	2 800
12		1 400	1 400
total	n/a 40'000	1 400	1 400
*Examples:		100 40'000	100 40'000
5 athletes: winner gets the prize for 1 st (33%) and the other athletes get the relevant percentages down to the last athlete, i.e. 5 th place (6%). The prize for 6 th (4.5%) is then given to the winner, the prize for 7 th (3%) is given to the 2 nd placed athlete, the prize for 8 th (2.5%) is given to the 3 rd placed athlete, the prize for 9 th (2%) is given to the 4 th placed athlete and the prize for 10 th (2%) is given to the 5 th placed athlete. The prize for 11 th (1%) is then given to the 1 st placed athlete and the prize for 12 th (1%) is given to the 2 nd placed athlete.		OC must provide additional prizes for the remaining placed athletes to fulfil quota of one prize per four athletes. The amount to be given to each of these athletes is to be stated in the Schedule.	
10 athletes: winner gets prize for 1 st (33%) and 11 th (1%), second placed gets prize for 2 nd (20%) and 12 th (1%); the remaining athletes receive the prize money for their placing as per the percentages from 3 rd to 10 th place.			

updated 17 October 2011

Annex I FEI Entry System

Please fill the form below in order to provide you and the other members of your committee or your IT Providers access to the FEI Entry System.

Name*: BUNN First Name*: LIZZIE
FEI ID¹: 10095553 E-Mail*: lizzie@hickstead.co.uk
Access Rights*: ☒ Admin² ☐ Consult³
Event(s)⁴: Click here to enter text.

Name*: LOGAN First Name*: GRACE
FEI ID¹: 10104386 E-Mail*: jumping@hickstead.co.uk
Access Rights*: ☒ Admin² ☐ Consult³
Event(s)⁴: Click here to enter text.

Name*: COOK First Name*: EMMA
FEI ID¹: 10095556 E-Mail*: emma@hickstead.co.uk
Access Rights*: ☒ Admin² ☐ Consult³
Event(s)⁴: Click here to enter text.

¹ If already have an FEI user account.

² Provide you the required access to manage entries and substitutions and download entries/lists.

³ You are just able to consult and download the entries/lists.

⁴ Leave the field blank if the user deals with the entries of all events in the show.

* Mandatory Fields