

FEI APPROVED DRESSAGE SCHEDULE OTTAWA ON (CAN) 17-20 May 2018

I. DENOMINATION OF EVENT

VENUE: Ottawa
 DATE: May 17-20, 2018
 NF: Canada
 Indoor: ☐ Outdoor: ☒
☒ CDI1* ☐ CDI2* ☒ CDI3* ☐ CDI4* ☐ CDI5*
☐ CDI-W
☐ CDIO2* ☐ CDIO3* ☐ CDIO4* ☐ CDIO5*
☒ CDIJ ☒ CDIY ☐ CDIP ☒ CDIU25 ☐ CDICH
☐ CDIOJ ☐ CDIOY ☐ CDIOP ☐ CDIOU25 ☐ CDIOCh
☐ CDIAm
☐ Young Horses
☐ Championship ☐ Games

II. GENERAL CONDITIONS

- FEI Statutes, 23rd edition, effective 29th April 2015
- FEI General Regulations, 23rd edition, effective 1st January 2009, updates effective 1st January 2018
- FEI Veterinary Regulations, 14th edition, effective 1st January 2018
- **FEI Dressage Rules (25th edition, effective 1st January 2014, updates 1st January 2018), and if applicable the FEI Dressage World CupTM Rules and FEI Dressage Nations CupTM Rules**
- Equine Anti-Doping and Controlled Medication Regulations (EADCMR), 2nd Edition, effective 1st January 2018
- FEI Anti-Doping Rules for Human Athletes (ADRHA), based upon the 2015 WADA Code, effective 1st January 2015
- All subsequent published revisions, the provisions of which will take precedence.

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Approved by the FEI, Lausanne, on 10.01.2018

Bettina De Rham
 FEI Director
 Dressage & Para-Equestrian Dressage



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III. THE FEI CODE OF CONDUCT FOR THE WELFARE OF THE HORSE

The Fédération Equestre Internationale (FEI) expects all those involved in international equestrian sport to adhere to the FEI's Code of Conduct and to acknowledge and accept that at all times the welfare of the horse must be paramount and must never be subordinated to competitive or commercial influences.

1. At all stages during the preparation and training of competition horses, welfare must take precedence over all other demands. This includes good horse management, training methods, farriery and tack, and transportation.
2. Horses and athletes must be fit, competent and in good health before they are allowed to compete. This encompasses medication use, surgical procedures that threaten welfare or safety, pregnancy in mares and the misuse of aids.
3. Events must not prejudice horse welfare. This involves paying careful attention to the competition areas, ground surfaces, weather conditions, stabling, site safety and fitness of the horse for onward travel after the event.
4. Every effort must be made to ensure that horses receive proper attention after they have competed and that they are treated humanely when their competition careers are over. This covers proper veterinary care, competition injuries, euthanasia and retirement.
5. The FEI urges all involved with the sport to attain the highest levels of education in their areas of expertise.

A full copy of this Code can be obtained from the Fédération Equestre Internationale, Chemin de la Joliette 8, CH-1006 Lausanne, Switzerland. Telephone: +41 21 310 47 47. The Code is available in English. The Code is also available on the FEI's website: <http://inside.fei.org/>

IV. GENERAL INFORMATION

1. ORGANISER

Name: National Capital Dressage Inc
Address: 261 Cunningham Ave., Ottawa, Canada, K1H 6A9
Telephone: 613-733-7505
Fax:
Email: pateeples@gmail.com
Website: www.nationalcapitaldressage.ca

Contact Details Show Ground:

Address: 401 Corkstown Rd., Ottawa, Canada, K2H 7T8
Telephone: +1 613 271- 5452
GPS Coordinates: Lat 45.33 Long -75.85
Accessibility details (directions by road, nearest airport / train station):
Airport YOW Road: Take Highway 417 – exit Moodie Dr. N - left on Corkstown Rd.

2. ORGANISING COMMITTEE

Honorary President: n/a
President of the event: Paul Teeple
Show Secretary: Paul Teeple
Press Officer: Debra Robinson

3. EVENT DIRECTOR

Name: Paul Teeple
Address: 261 Cunningham Ave., Ottawa, K1H 6A9
Telephone: +1 613 733-7505
Mobile: +1 613 304-4933
Fax:
Email: pateeples@gmail.com

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V. OFFICIALS

Ref.	Panel	Function	FEI ID	Name	NF	Level	Contact Email
1	Ground Jury	Ground Jury President	10052677	Brenda Minor	CAN	4*	bminor@ipti.org
		Ground Jury Member	10051974	Elke Ebert	GER	4*	ebert.e@berlin.de
		Ground Jury Member	10000045	Peter Storr	GBR	4*	peterstorrdressage@gmail.com
		Ground Jury Member	10051971	Anne Prain	FRA	4*	nanouprain@gmail.com
		Ground Jury Member	10053540	Stephen Clarke	GBR	5*	sdclarke.clarke@gmail.com
		Ground Jury Member	10026159	Kristi Wysocki	USA	3*	sk.wysocki@att.net
		Foreign Judge	10051116	Jeanne McDonald	USA	4*	tpftantris@gmail.com
2	Foreign Technical Delegate	Foreign Technical Delegate					
3	Appeal Committee	Appeal Committee President					
		Appeal Committee Member					
		Appeal Committee Member					
4	Chief Steward	Chief Steward	10063749	Karen Ashby	CAN	2	karenmashby@gmail.com
5	Assistant Stewards	Assistant Steward	10107109	Lynne Milford	CAN	1	lynne_milford@yahoo.com
		Assistant Steward	10059464	Daniel Dubé	CAN	1	steward@danieldube.info
		Assistant Steward	10102073	Jane Holbrook	CAN	1	rivergreen@xplornet.com
		Assistant Steward					
6	FEI Veterinary Delegate	Veterinary Delegate	10050083	Dr. Yves Rossier	CAN		Yves.rossier@umontreal.ca
		Assistant Veterinary Delegate					
	FEI Veterinary Commission	Veterinary Commission President					
		Foreign Veterinary Delegate					
		Veterinary Commission Member					
7	Veterinary Services Manager / Treating Veterinarian	Veterinary Services Manager					
		Permitted Treating Veterinarian	10115224	Dr. Carole Michon	CAN		michoncarole@gmail.com
		Permitted Treating Veterinarian	10114822	Dr. Jennifer Hodge	CAN		jenn.hodge01@gmail.com

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		Permitted Treating Veterinarian	10053819	Dr. Alan Young	CAN		alan.macday@gmail.com
8	Doctor/Medical Service	Doctor/Medical Service		Priority 1 First Aid Services	CAN		mark@priorityonefas.com Add a phone number
9	Farrier	Farrier		Jon Brent	CAN		jonbrent88@gmail.com Add a phone number
10	NF Delegate	NF Delegate (if applicable)					

VI. INVITATIONS

Number of NFs invited :	open
State which NFs are invited:	open
Reserve NFs:	open
Total Number of athletes:	open
Number of home athletes:	open
Number of athletes per NF:	open
Number of horses per athlete:	2

Athletes are invited by the Organiser through their NF.

One (1) groom per athlete.

VII. ENTRIES

- You must use the FEI Entry System for all categories of this Event:
<https://entry.fei.org>
- You will find additional documentation on:
<https://inside.fei.org/fei/your-role/nfs/entry-system-dressage>
- All Athletes and Horses participating in any International Competition must be registered with the FEI.
- Athletes and/or Horses present at the Event without having been entered through the FEI's Online Entry System will automatically be disqualified unless compelling circumstances warrant otherwise.

1. ENTRY DATES AND FEES:

Deadlines for entries

Definite Entries: April 27, 2018

Last date for substitutions: 2 hours prior to horse inspection / May 17, 2018

Entries have to be in accordance with art 423 of the Dressage Rules and art 116 of the General Regulations.

Entry fee per horse: CAD 102-153 see competition listing (VAT included)

Stabling fee per horse (if any): CAD 215

Starting fee per horse (if any):

VAT: 13% included in fees

Total fee per horse: **600-730 \$CAD**

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2.NO-SHOWS/LATE WITHDRAWALS:

NB : In the case of withdrawals after the date of definite entries or no-shows the athlete or the respective NF will be held liable to reimburse the Organiser for the actual financial loss incurred by the Organiser (i.e. stabling and hotel expenses) as a result of the late withdrawal or no-show.

Amount charged: Total entry fees

3.ADDITIONAL FEES/CHARGES BY ORGANISING COMMITTEE:

All other fees must be listed hereunder with the details of the amounts to be charged and approved by the FEI. Only fees approved by the FEI and listed in the approved Schedule can be charged by the Organiser.

EADCMP Fee:

Included in compulsory entry fee ☐ Not included in compulsory entry fee ☒

Lower Level Events (CIMs) CHF 18 per horse per event
(For definition of CIMs see Appendix E of the FEI General Regulations)
Higher Level Events CHF 25 per horse per event
(All other events not defined as CIM)

Electricity (upon request): n/a
Manure disposal: N/A
Hay: \$15/bale
Straw: N/A
Shavings: \$9.00

Other (please specify):

\$57 administration fee
\$34 Emergency & Safety
\$79 late entry & change fee
\$51 EADCMP Drug Testing for CDI3*, CDI1*, CDIY, CDIJ and CDIU25
\$79 Non-negotiable cheque
\$28 Results reporting fee (software required to report movement by movement results to the FEI)

All aforementioned amounts are including VAT

VAT Number of the Organiser: VAT Number of the Organiser: 88635 3705
RT0001

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4. DEGREE OF DIFFICULTY – FLOORPLAN GRAND PRIX FREESTYLE

☐ DoD will be used. ☒ DoD will not be used. ☐ Not Applicable.

Athletes are required to login using their own credentials on to <http://dressagefreestyle.fei.org> to create or assign their Grand Prix Freestyle floorplan at the latest 2 hours prior to:

- ☐ the horse inspection.
☐ the draw of the Grand Prix.

VIII. TIMETABLE

Competitions must not start before 08:00 and must not finish after 23:00 unless prior approval is granted by the FEI.

	Day	Date	Time
• <u>Opening of stables:</u>	Wednesday	May 16	12:00
• <u>In-barn inspection</u>	Thursday	May 17	9:30-13:30
• <u>Horse Inspection:</u>	Thursday	May 17	15:00
• <u>Declaration of Starters</u>	Not later than one (1) hour after the horse inspection.		
• <u>Draw:</u>			
#100-105	Thursday	May 17	½ hr after declarations.
#106-112	Friday	May 18	½ hour after last competition
#113-117	Saturday	May 19	½ hour after last competition

Competitions CDI 3*:	Day	Date	Time	Prize Money
#105 Grand Prix	Friday	May 18	Not before 8 a.m.	\$225-\$700
#111 Grand Prix Freestyle	Saturday	May 19	Not before 5 p.m.	n/a
#112 Grand Prix Consolation	Saturday	May 19	Not before 8 a.m.	n/a
#117 Grand Prix Special	Sunday	May 20	Not before 8 a.m.	\$225-\$700
<u>Total Prize Money</u>				\$450-\$1400
<u>Prizes in Kind</u>				n/a

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Competitions CDI 1*:	Day	Date	Time	Prize Money
#103 Prix St. Georges	Friday	May 18	Not before 8 a.m.	\$200-\$600
#109 Intermediate I	Saturday	May 19	Not before 8 a.m.	\$200-\$600
#116 Intermediate I Freestyle	Sunday	May 20	Not before 8 a.m.	n/a
#104 Intermediate A	Friday	May 18	Not before 8 a.m.	\$100-\$300
#110 Intermediate B	Saturday	May 19	Not before 8 a.m.	\$100-\$300
Total Prize Money				\$600-\$1800
Prizes in Kind				n/a

Competitions CDI J:	Day	Date	Time	Prize Money
#100 Junior Team	Friday	May 18	Not before 8 a.m.	\$70-\$200
# 106 Junior Individual	Saturday	May 19	Not before 8 a.m.	\$70-\$200
#113 Junior Freestyle	Sunday	May 20	Not before 8 a.m.	n/a
Total Prize Money				\$140-\$400
Prizes in Kind				n/a

Competitions CDI Y:	Day	Date	Time	Prize Money
#101 Young Rider Team	Friday	May 18	Not before 8 a.m.	\$100-\$300
#107 Young Rider Individual	Saturday	May 19	Not before 8 a.m.	\$100-\$300
# 114 Young Rider Freestyle	Sunday	May 20	Not before 8 a.m.	n/a
Total Prize Money				\$200-\$600
Prizes in Kind				n/a

Competitions CDI U25:	Day	Date	Time	Prize Money
#102 Intermediate II	Friday	May 18	Not before 8 a.m.	n/a
#108 Grand Prix 16-25	Saturday	May 19	Not before 8 a.m.	\$125-\$400
# 115 Grand Prix Freestyle	Sunday	May 20	Not before 8 a.m.	n/a
Total Prize Money				\$125-\$400
Prizes in Kind				n/a

GENERAL CLASSIFICATION AT THE END OF THE COMPETITIONS:

Leading athlete award –	Prize in Kind
Best foreign athlete -	N/A
Best home athlete –	N/A
Team awards –	N/A

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IX. COMPETITIONS DETAIL

Note: all fees and prize money are in \$CAD

FIRST DAY: Friday

DATE: May 18

COMPETITION No 100

Junior Team(CDIJ)

Test: Junior Team Test(CDIJ) Edition 2009 update 2018, to be ridden from memory

Number of horses per athlete: 2

Open to: All athletes entered

Draw/Art: Art. 425.2

Class Fee: \$102 including VAT

Prize money: \$70-\$200

Breakdown:

\$200

Number of Starters

<i>Placing</i>	1	2	3	4	5
First	\$65	\$65	\$65	\$65	\$65
Second		\$55	\$55	\$55	\$55
Third			\$40	\$40	\$40
Fourth				\$30	\$30
Fifth					\$10

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COMPETITION No 101

Young Rider Team(CDI Y)

Test: FEI Young Rider Team Edition 2009 update 2018, to be ridden from memory

Number of horses per athlete: 2

Open to: All athletes entered.

Draw/Art: Ordinary Draw (Art.425.2)

Class Fee: \$102 including VAT

Prize money: \$100-\$300

Breakdown:

\$300

Number of Starters

<i>Placing</i>	1	2	3	4	5
First	\$100	\$100	\$100	\$100	\$100
Second		\$75	\$75	\$75	\$75
Third			\$50	\$50	\$50
Fourth				\$50	\$50
Fifth					\$25

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COMPETITION No 102 will not start before 8 a.m.

Intermediate II CDI U25

Test: Intermediate II (Edition 2014) update 2018, to be ridden from memory

Number of horses per athlete: 2

Open to: All athletes entered.

Draw/Art: Ordinary Draw (Art. 425.2)

Class Fee: \$113 including VAT

Prize money: N/A

Rosettes for all placed horses Breakdown: Breakdown:

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COMPETITION No 103 will not start before 8 a.m.

Prix St. Georges (CDI 1*)

Test: FEI Prix St. Georges (Edition 2009) update 2018, to be ridden from memory

Number of horses per athlete: 2

Open to: All athletes entered.

Draw (Art.425.2)

Class Fee: \$124.00 including VAT

Prize money: \$200-\$600

Breakdown:

\$600

Number of Starters

<i>Placing</i>	1	2	3	4	5
First	\$200	\$200	\$200	\$200	\$200
Second		\$150	\$150	\$150	\$150
Third			\$100	\$100	\$100
Fourth				\$90	\$90
Fifth					\$60

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COMPETITION No 104

Will not start before 8:00 a.m.

Intermediate A (CDI 1*)

Test: FEI Intermediate A Edition 2015 update 2018, to be ridden from memory

Number of horses per athlete: 2

Open to: All athletes entered.

Draw/Art: Art. DRs 425.2

Class Fee: \$136 including VAT

Prize money: \$100-\$300

Breakdown:

\$300

Number of Starters

<i>Placing</i>	1	2	3	4	5
First	\$100	\$100	\$100	\$100	\$100
Second		\$75	\$75	\$75	\$75
Third			\$50	\$50	\$50
Fourth				\$50	\$50
Fifth					\$25

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COMPETITION No 105

Will not start before 8:00 a.m.

Grand Prix CDI 3*

Test: FEI Grand Prix Edition 2009, revision 2014 update 2018, to be ridden from memory

Number of horses per athlete: 2

Open to: All athletes entered.

Athletes must opt if they wish to qualify for the GPS or GP FS at the latest at the date of definite entry.

Draw/Art: Art. DRs 425.2.1.b – world ranking

Entry Fee: \$153 including VAT

Prize money: \$225-\$700

Breakdown:

\$700

	<i>Number of Starters</i>				
<i>Placing</i>	1	2	3	4	5
First	\$225	\$225	\$225	\$225	\$225
Second		\$175	\$175	\$175	\$175
Third			\$150	\$150	\$150
Fourth				\$100	\$100
Fifth					\$50

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SECOND DAY: Saturday

DATE: May 19

COMPETITION No 106

Will not start before 8:00 a.m.

Junior Individual (CDI J)

Test: FEI Junior Individual Edition 2009 update 2018, to be ridden from memory

Number of horses per athlete: 2

Open to: All athletes entered.

Draw/Art: Art. DRs 425.2

Class Fee: \$102 including VAT

Prize money: \$70-\$200

Breakdown:

\$200

	<i>Number of Starters</i>				
<i>Placing</i>	1	2	3	4	5
First	\$65	\$65	\$65	\$65	\$65
Second		\$55	\$55	\$55	\$55
Third			\$40	\$40	\$40
Fourth				\$30	\$30
Fifth					\$10

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COMPETITION No 107

Will not start before 8:00 a.m.

Young Rider Individual (CDI Y)

Test: FEI YR Individual
from memory

Edition 2009, update 2018, to be ridden

Number of horses per athlete: 2

Open to: All athletes entered.

Draw/Art: Art. DRs 425.2

Class Fee: \$102 including VAT

Prize money: \$100-\$300

Breakdown:

\$300

Number of Starters

<i>Placing</i>	1	2	3	4	5
First	\$100	\$100	\$100	\$100	\$100
Second		\$75	\$75	\$75	\$75
Third			\$50	\$50	\$50
Fourth				\$50	\$50
Fifth					\$25

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COMPETITION No 108

Will not start before 8:00 a.m.

Grand Prix 16-25 CDI U25

Test: FEI Grand Prix 16-25 (Edition 2009, update 2018), to be ridden from memory

Number of horses per athlete: 2

Open to: All athletes entered.

Draw/Art: Art. DRs 425.2

Entry Fee: \$113 including VAT

Prize money: \$125-\$400

Breakdown:

\$400

Number of Starters

<i>Placing</i>	1	2	3	4	5
First	\$125	\$125	\$125	\$125	\$125
Second		\$100	\$100	\$100	\$100
Third			\$75	\$75	\$75
Fourth				\$50	\$50
Fifth					\$50

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COMPETITION No 109

Will not start before 8:00 a.m.

Intermediate 1 (CDI 1*)

Test: FEI Intermediate 1
from memory

(Edition 2009) update 2018, to be ridden

Number of horses per athlete: 2

Open to: All athletes entered.

Draw/Art: Art. DRs 425.2

Class Fee: \$124 including VAT

Prize money: \$200-\$600

Breakdown:

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\$600	Number of Starters				
Placing	1	2	3	4	5
First	\$200	\$200	\$200	\$200	\$200
Second		\$150	\$150	\$150	\$150
Third			\$100	\$100	\$100
Fourth				\$90	\$90
Fifth					\$60

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COMPETITION No 110 **Intermediate B (CDI 1*)**

Will not start before 8:00 a.m.

Test: FEI Intermediate B
from memory

Edition 2015 update 2018, to be ridden

Number of horses per athlete: 2

Open to: All athletes entered.

Draw/Art: Art. DRs 425.2

Class Fee: \$136 including VAT

Prize money: \$100-\$300

Breakdown:

\$300	Number of Starters				
Placing	1	2	3	4	5
First	\$100	\$100	\$100	\$100	\$100
Second		\$75	\$75	\$75	\$75
Third			\$50	\$50	\$50
Fourth				\$50	\$50
Fifth					\$25

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COMPETITION No 111 **Grand Prix Freestyle (CDI 3*)**

Will not start before 5:00 p.m.

Test: FEI Grand Prix Freestyle
to be ridden from memory

(Edition 1999, revision 2009, update 2018),

Number of horses per athlete: 1

Open to and compulsory for the best 15 athletes from the Grand Prix competition 105 who opted for the GPFS at the latest at the date of definite entry.

Draw/Art: Art. DRs 425.5

Class Fee: \$153 including VAT

Prize money: N/A

Breakdown: N/A

Trophy for winner

Rosettes for all placed horses

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COMPETITION No 112 Will not start before 8 a.m.

Grand Prix Consolation CDI 3*

Test: Grand Prix (Edition 2009, revision 2014) update 2018, to be ridden from memory

Number of horses per athlete: 2

Open to all athletes not qualified for the GPS or GP FS and those who entered this competition.

Draw/Art: 425 2.1.a

Entry Fee \$153 including VAT

Total prize money: n/a

Rosettes for all placed horses

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THIRD DAY: Sunday

DATE: May 20

COMPETITION No 113 Will not start before 8:00 a.m.

Juniors Freestyle (CDI J)

Test: FEI Juniors Freestyle Edition 2006, revision 2009, update 2017, to be ridden from memory

Number of horses per athlete: 1

Open to and compulsory to the best 18 athletes from the Individual Junior Test, competition 106

Draw/Art: Art. DRs 425.5

Prize money: N/A

Class Fee: \$102 including VAT

Breakdown: N/A

Rosettes for all placed horses

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COMPETITION No 114 Will not start before 8:00 a.m.

Young Rider Freestyle (CDI Y)

Test: FEI YR Freestyle Edition 2006, revision 2009, update 2017, to be ridden from memory

Number of horses per athlete: 1

Open to and compulsory to the best 18 athletes from the Individual Young Rider Test, competition 107

Draw/Art: Art. DRs 425.5

Class Fee: \$102 including VAT

Prize money: N/A

Breakdown: N/A

Rosettes for all placed horses

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COMPETITION No 115

Will not start before 8:00 a.m.

Grand Prix Freestyle (CDI U25)

Test: FEI Grand Prix Freestyle Edition 1999, revision 2009, update 2017, to be ridden from memory

Number of horses per athlete: 1

Open to and compulsory for the fifteen (15) best Athlete/Horse combinations who qualified in the Grand Prix 16-25 Competition 108

Draw/Art: Art. DRs 425.5

Prize money: N/A

Class Fee: \$113 including VAT

Breakdown: N/A

Rosettes for all placed horses

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COMPETITION No 116 Will not start before 8:00 a.m.

Intermediate I Freestyle (CDI 1*)

Test: FEI Intermediate I Freestyle Edition 1998, revision 2009, update 2017, to be ridden from memory

Number of horses per athlete: 1

Open to and compulsory to the best 15 athletes from the Intermediate I, competition 109

Draw/Art: Art. DRs 425.5

Class Fee: \$124 including VAT

Prize money: N/A

Breakdown: N/A

Rosettes for all placed horses

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COMPETITION No 117

Will not start before 8:00 a.m.

Grand Prix Special (CDI 3*)

Test: FEI Grand Prix Special (Edition 2009, revision 2014) update 2018, to be ridden from memory

Number of horses per athlete: 1

Open to and compulsory for the best 15 athletes from the Grand Prix competition 105 who opted for the GPS at the latest at the date of definite entry.

Draw/Art: Art. DRs 425.4

Entry Fee: \$153 including VAT

Prize money: \$225-\$700

Breakdown:

\$700	<i>Number of Starters</i>				
<i>Placing</i>	1	2	3	4	5
First	\$225	\$225	\$225	\$225	\$225
Second		\$175	\$175	\$175	\$175
Third			\$150	\$150	\$150
Fourth				\$100	\$100
Fifth					\$50

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X. FACILITIES OFFERED

1.ATHLETES

Accommodation.

Hotel: Brookstreet Hotel

Address: 525 Legget Drive, Ottawa, ON, K2W2W2

Telephone: (613) 271-1800, 1-888-826-2220

At the expense of: The Organiser ☐ or Athletes X

Hotel: Days Inn-Ottawa West Hotel

Address: 350 Moodie Drive, Ottawa, ON K2H 8G3 CA

Telephone: 1-800-616-7719

At the expense of: The Organiser ☐ or Athletes X

Hotel: Holiday Inn Express & Suites Ottawa West

Address: 2055 Robertson Road, Ottawa, Ontario K2H 5Y9

Telephone: 613-690-0100

At the expense of: The Organiser ☐ or Athletes X

Meals.

At the expense of: The Organiser ☐ or Athletes X

2.GROOMS

Accommodation.

Requests for accommodation must be sent with entries.

Accommodation will be at the cost of: The Organiser ☐ Athletes X

Meals.

At the expense of: The Organiser ☐ or Athletes X

N.B. Organiser's must provide proper sanitary conditions. The showering facilities should be sufficient for both male and female grooms with hot and cold water. Shower facilities as well as restrooms should at all times be in a state of cleanliness.

XI. LOGISTICAL/ADMINISTRATIVE/TECHNICAL INFORMATION

1.DRAW

Location of the draw: Show office

2.COMPETITION ARENA(S)

1. Total dimensions : 61M x 91M

Type of Footing: Silica sand/Geo-felt and fiber mix
(Competition arena - dimensions: 20 x 60 m)

2. Total dimensions : 50M x 70M

Type of Footing: Silica sand/Geo-felt and fiber mix
(Competition arena - dimensions: 20 x 60 m)

3.PRACTICE ARENA(S)

Dimensions : 38Mx70M

Type of Footing: Silica sand/Geo-felt and fiber mix
(Competition arena - dimensions: 20 x 60 m)

4.STABLES

Size of boxes 3 m x 4 m (minimum 3m x 3m + 20% 3m x 4m)

FEI stabling is in a well ventilated dome

5.SCORING PROVIDER / TIMING PROVIDER

Name contact person: Paul Teeple - results will be generated by Foxvillage
Dressage software

Contact email: pateeple@gmail.com

The FEI may require to be provided with real time results data feed of your events according to FEI requirements; in this case you and your provider will be informed accordingly.

6.AVERAGE SCORE / OPEN SCORING

Average Score and Open Scoring: Yes ☐ No ☒

7.PRIZE GIVING CEREMONY

The number of athletes required to present themselves for the prize-giving ceremony of each competition is 6

8.ADVERTISING ON ATHLETES AND HORSES

The athletes are authorised ☒ not authorised ☐ to carry the logo of their

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personal sponsor. The Chief Steward will check that the advertising and publicity on athletes and horses complies with Article 135 of the General Regulations.

9. TICKETING

Are you selling ticket for spectator to attend your event: Yes ☐ No ☒

10. BETTING

Betting will be authorised by the Organiser. Yes ☐ No ☒

11. TRANSPORT REIMBURSEMENT HORSES / PONIES

Transport expenses to be paid by:

The Athlete ☒

12. WELCOME

The time and date of arrival of athletes, horses and their means of transport must be given to the Organiser in order to facilitate them on arrival.

13. LOCAL TRANSPORTATION - ARRANGEMENTS FROM HOTEL TO SHOWGROUNDS

Walking distance ☐

Organiser Shuttle Service ☒

Public Transport ☐ to be paid by the Organiser ☐ Athlete ☒

If paid by Athlete approximate cost per round trip: \$6

Taxi: ☐ to be paid by the Organiser ☐ Athlete ☒.

If paid by Athlete approximate cost per round trip: \$40

Other: Hotel Shuttle morning

14. ENTRY RIGHT TO SHOWGROUNDS/ACCREDITED PERSONS

Entry right to the stable area acc. to FEI Veterinary Regulations Art. 1008-1009.

NUMBER ACCREDITED PERSONS:

Athlete: 1

Partner: 1

Groom: 1

Horse Owner: 2 two (2) accreditations per horse acc. to FEI Passport

Wrist bands will be issued to accredited persons
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15. SUSTAINABILITY

Please consider the environment when organising an FEI Event. Please find useful information on FEI Sustainability here:

<http://inside.fei.org/fei/your-role/organisers/handbook>

XII. VETERINARY MATTERS

1.CUSTOMS FORMALITIES

Contact details for Customs Formalities:

Name: Sea Air International Forwarders
Address: 1720 Meyerside Drive, Mississauga, ON, L5T 1A3
Telephone: (905) 677-7701 1-800-208-9409
Email: sales@seaair.ca
Opening hours: Monday - Friday from 8:30 - 17:00

Contact Jeff or Carolyn at Sea Air International

2.HEALTH REQUIREMENTS

GENERAL

In accordance with the FEI Code of Conduct for the Welfare of the Horse it is imperative that all Horses at FEI Events are physically fit and free from infectious disease before being allowed to compete.

ENTRY OF HORSES

Required health tests and vaccinations: negative Coggins or other EIA test within 12 months of competition date, Influenza Vaccinations&booster See Section 7.2 below for time schedule requirements.

Quarantine period: According to Canadian law, if necessary

Specimen Import Licence applied: n/a

3.NATIONAL REQUIREMENTS

If applicable please provide: N/A

4.PONIES

FEI Veterinary Regulations, Chapter IX: For all Pony Events, Ponies must be available for Pony Measurement if requested by the FEI.

5.INJURY SURVEILLANCE

FEI Veterinary Regulations, Chapter VIII: Horses participating in FEI Events are subject to injury surveillance protocols; and in the event of fatality, a post mortem examination.

6. TRANSPORT OF HORSES

Horses must be fit to travel and be transported in suitable vehicles. Any government requirements for disease testing and control must be requested well in advance, to ensure that the horse is in compliance by the time of arrival at the border of the country where the Event is taking place. Athletes, or their representatives, have the responsibility to comply with national legislation in both their country of origin and the host nation of the Event. Where necessary athletes must contact local government authorities or veterinary advisors for information regarding animal health requirements and transport legislation. Within the European Union (EU), this includes EU Council Regulation (EC) No 1/2005 concerning the protection of animals during transport within the Member States of the EU.

7. VENUE ARRIVAL INFORMATION & FITNESS TO COMPETE

7.1 PASSPORTS. FEI General Regulations Article 137

For all issues relating to FEI Horse Passports/FEI Recognition Cards please contact your National Federation.

All Horses competing at FEI Events must be registered with the FEI.

FEI Passports or FEI Recognition Cards (for those Horses with a national passport approved by the FEI) are compulsory for FEI Events.

NB: Horses entered in CIMs in their country of residence are not required to have an FEI Passport or FEI Recognition Card but must be properly registered with the FEI and identifiable (GRs 137.2).

Athletes who do not present a Horse's Passport and/or Recognition Card, or one that is not correctly validated or fail to meet other passport requirements will be **subject to Sanctions in accordance with Annex VI of the FEI Veterinary Regulations** and may not be allowed to compete.

NB for Horses permanently resident in a Member State of the European Union: all Horses must have a national EU passport in compliance with EU Regulations to which a FEI Recognition card is applied. The exception to this being Horses in possession of an FEI passport which has been continually revalidated without interruption.

7.2 VACCINATIONS - EQUINE INFLUENZA. FEI Veterinary Regulations Article 1003

Horses competing at FEI Events must comply with the requirements for Equine Influenza vaccination in accordance with the Veterinary Regulations and as summarised below.

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VACCINATION	PROTOCOL	ELIGIBILITY TO ENTER VENUE
Primary Course	1 st Vaccination: day 0 2 nd Vaccination: day 21-92	May compete 7 days after the 2 nd Vaccination
First Booster	Within 7 months of the 2 nd vaccination of the Primary Course	May compete for 6 months +21 days after the 2 nd vaccination of the Primary Course Must not compete in the 7 days after receiving a vaccination
Boosters	MINIMUM: within one year of previous booster vaccination IF COMPETING: must be in the 6 months +21 days of the booster previous vaccination	Must have been vaccinated within 6 months +21 days before arriving at the Event Must not compete in the 7 days after receiving a vaccination

All FEI registered Horses intending to compete at FEI Events (including CIMs) must be vaccinated against Equine Influenza in accordance with these VRs. The exception being if the applicable domestic legislation prevents the use of Equine Influenza vaccines within the relevant territory

7.3 EXAMINATION ON ARRIVAL. FEI Veterinary Regulations Article 1031

On arrival at an Event venue, all Horses must undergo an examination by a veterinarian to confirm their identification from their passport and micro-chip ID (where present), their vaccination status and general health. To protect all horses attending events, any Horse with a questionable health status concerning vaccination, disease or other concerns, must be stabled within the isolation facilities provided by the Organising Committee pending a decision on entering the venue.

7.4 HORSE INSPECTIONS. FEI Veterinary Regulations Articles 1034-1042

All Horses will be assessed for their fitness to compete during the Horse Inspection. Any Horse demonstrating questionable fitness may be referred to the Holding Box for further veterinary examination. Horses not deemed fit to compete by the Inspection Panel will not be permitted to compete.

7.5 LIMB SENSITIVITY EXAMINATION. FEI Veterinary Regulations Articles 1048-1053

All Horses are subject to examination under the protocol for abnormal limb sensitivity throughout the period of an Event, including, but not limited to, between rounds and before the Jump Off. Horses may be examined once or on multiple occasions during the Period of an Event.

Horses may be selected for examination under the protocol randomly or they may be targeted. All Horses selected to be tested must submit promptly to the examination or are subject to immediate disqualification. There is no obligation

to examine any specific number of Horses at an Event.

8. EQUINE ANTI-DOPING AND CONTROLLED MEDICATION PROGRAMME (EADCMP). FEI Regulations, Chapter V

8.1 SAMPLING. FEI Veterinary Regulations Chapter VII

All horses competing at FEI Events may be subject to sampling for the presence of Prohibited Substances in accordance with the Anti-Doping and Controlled Medication Regulations (EADCMRs). Horses may be selected for sampling in accordance with obligatory testing, targeted or random sampling procedures. Refer to FEI Financial Charges for details of fees relating to Equine and Human Anti-Doping program (EADCMP), which OCs/NFs have the right to charge to the athlete (applicable for all FEI events worldwide).

8.2 ELECTIVE TESTING. FEI Veterinary Regulations Article 1058

Elective Testing may be carried out prior to an Event to check for the presence of prohibited substances. Please refer to <http://inside.fei.org/fei/your-role/veterinarians> for information and details.

XIII. HUMAN ANTI-DOPING

Athletes can be tested at any FEI Event, by the FEI or by other Anti-Doping Organisations with Testing jurisdiction. Organisers will have the responsibility to provide facilities and staff/volunteers to facilitate such Testing if requested by the FEI as outlined in article 22.3 of the FEIs' Anti-doping Rules for Human Athletes (ADRHA).

The ADRHA rules are published on the FEI's website at <http://inside.fei.org/content/anti-doping-rules>

XIV. ADDITIONAL INFORMATION

1. INSURANCES AND NATIONAL REQUIREMENTS

In exceptional circumstances, together with the approval of Chefs d'Equipe, host NF delegate, if any, and the Ground Jury, the Organiser may change the schedule in order to clarify any matter arising from an omission or due to unforeseen circumstances. Any such changes must be notified to all athletes and officials as soon as possible and they must be reported to the FEI Secretary General by the Technical Delegate.

1.1 ATHLETES, OWNERS AND SUPPORT PERSONNEL

1.1.1 Personal Accident and Health Insurance

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It is your responsibility as an Athlete/Owner/ Support Personnel to ensure that you have adequate personal accident insurance in place to cover your participation at FEI Events and in particular to insure against any personal injury or medical expenses arising from an accident, injury or illness which may occur at a FEI Event.

You should check with your National Federation to confirm if your National Federation's insurance policy (if any) covers personal accidents and/or illnesses which may occur when you are attending at/participating in FEI Events.

If your National Federation does not have a personal accident/health insurance policy or if the National Federation's insurance policy does not cover personal accident or health claims, then you should obtain your own personal accident and health insurance policy to cover your attendance/participation at FEI Events.

1.1.2 Personal Property Insurance

You should also ensure that you are insured against property loss, theft or damage which may occur at an FEI Event.

Again, the advice is to check with your National Federation to confirm if they have an insurance policy in place which would cover you in case of such property loss, theft or damage. If not, then you should obtain your own personal property insurance to cover such situations.

1.2 ATHLETES AND OWNERS

1.2.1 Third Party Liability Insurance

As an Athlete/Owner you are personally responsible for damages to third parties caused by you, your employees, Support Personnel, your agents or your Horses. You are, therefore, strongly advised to take out third-party liability insurance providing full coverage in relation to FEI Events at home and abroad, and to keep the policy up to date.

The FEI and the Organiser will NOT be responsible for any damage caused to third parties by you, your employees, Support Personnel, your agents or your Horses.

1.2.2 Additional Liability Information

N/A

1.2.3 Horse Insurance

As an Owner you should ensure that your Horses are adequately insured against any injuries or illnesses they may sustain while participating at a FEI Event.

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2. PROTESTS/APPEALS

To be valid, all Protests and Appeals must be made in writing and accompanied by a deposit of CHF 150.- or equivalent.

Protest and appeal forms are available on the FEI website:

Protest: <http://inside.fei.org/sites/default/files/FEI%20Protest%20Form.pdf>

Appeal: <http://inside.fei.org/sites/default/files/FEI%20Appeal%20Form.pdf>

3. DISPUTES

In the event of any discussion concerning the interpretation of the schedule (in translated languages), the English version will be decisive.

4. MODIFICATION TO SCHEDULE

In exceptional circumstances, together with the Approval of the Chefs d'Equipe, host NF delegate, if any, and the Ground Jury, the OC may change the schedule in order to clarify any matters arising from an omission or due to unforeseen circumstances. Any such changes must be notified to all Athletes and Officials as soon as possible and they must be reported to the FEI by the Foreign Judge.

5. ADDITIONAL INFORMATION FROM THE ORGANISER

- Dogs must be leashed
- There is adequate parking for competitors and spectators

Age of Athletes and Horses according to the Event's Category:

Event's Category	Age of Athletes	Age of Horses
Grand Prix/Grand Prix Special/ Grand Prix Freestyle/ Intermediate II/Intermediate A/ Intermediate B	As of 16 th year	Min 8 y.o.
Prix St. Georges/Intermediate I/ Intermediate I Freestyle	As of 16 th year	Min. 7 y.o.
CH-Y/CDIY/CDIOY	As of 16 th year to end 21 st year	Min. 7 y.o.
CH-J/CDIJ/CDIOJ	As of 14 th year to end 18 th year	Min. 6 y.o.
CH-P/CDIP/CDIOP	As of 12 th year to end 16 th year	Min. 6 y.o.
CH-Ch/CDIch/CDIOCh	As of 12 th year to end 14 th year	Min. 6 y.o.
CH-U25/CDIU25/CDIOU25	As of 16 th year to end 25 th year	Min. 8 y.o.
CDIAm	As of 26 th year	Min. 7 y.o. Medium tour Min. 8 y.o.
CDIYH	As of 16 th year	Min. 5 y.o. – Max. 7 y.o.
CH-M-YH-D	As of 16 th year	5 y.o. / 6 y.o. / 7 y.o.

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DEDUCTIONS FROM PRIZE MONEY AT COMPETITIONS:

Full details of any deductions from prize money must be outlined in the schedule. This includes government taxes. If it is necessary for Organisers to deduct such taxes, they must provide participants with an official form indicating the amount of tax deducted.

The tax form must be provided to the athletes upon arrival and returned to the Organiser prior to departing.

- no tax deductions will be done

IMPORTANT

The total amount of prize money shown for each Competition in the schedule must be distributed. (FEI General Regulations articles 127 and 128)

The value of the 1st prize must not exceed 1/3 of the total prize money announced for the competition. Distribution of prize money : distributed to 25 % of participants. If there are between 5 and 19 athletes in the competition, min 5 prizes must be distributed.

If there are 4 or less athletes in the competition, the table below applies.

Number of Starters	1	2	3	4	From 5 and above
1 st	33%	33%	33%	33%	All the prize money scheduled must be distributed among all placed athletes.
2 nd		25%	25%	25%	
3 rd			20%	20%	
4 th				15%	
Total distributed	33%	58%	78%	93%	

The amount to be given to each athletes must be stated in the schedule.

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XV. ANNEXES

1.FEI Entry System

Please fill the form below in order to provide you and the other members of your committee or your IT Providers access to the FEI Entry System.

FEI ID¹: 10114714

Name*: Teeple

First Name*: Paul

E-Mail*: pateeple@gmail.com

Access Rights*: ☒ Admin² ☐ Consult³

Events⁴: all

FEI ID¹: 10163636

Name*: Fizet

First Name*: Marianne

E-Mail*: mfizet@gmail.com

Access Rights*: ☒ Admin² ☐ Consult³

Events⁴:

FEI ID¹:

Name*:

First Name*:

E-Mail*:

Access Rights*: ☐ Admin² ☐ Consult³

Events⁴:

¹) If already have an FEI user account.

²) Provide you the required access to manage entries and substitutions and download entries/lists.

³) You are just able to consult and download the entries/lists.

⁴) Leave the field blank if the user deals with the entries of all events in the show.

^{*)} Mandatory Fields

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2. RESULTS

In order to proceed with the results publication and for qualification purposes the FEI requires results to be uploaded directly on the FEI Database within two days after the conclusion of the event.

All relevant information, file format and tutorial can be found on this page:

<http://inside.fei.org/fei/your-role/Organisers/dressage/results-forms>

If you or your provider are unable to produce the required files, results will be accepted by e-mail to dressageresults@fei.org, in the proper XML format immediately after the event. Please refer to compulsory format for CDIs; the file can be downloaded using the following link: <http://inside.fei.org/fei/your-role/Organisers/xml-format>

All results must include FEI Passport Registration number of horses and FEI ID number of Athletes.

Please note that as per Art 109.6 (GR): OCs of International Events must inform the FEI and NFs whose teams or individuals have taken part, of the results and prize money paid to each placed Athlete and team, within two (2) days following the Event for all disciplines managed by an online entry system and five (5) days for all other discipline(s), unless otherwise specified for qualification and ranking reasons as communicated by the FEI. Failure from organisers of International Events to provide the FEI with the appropriate result(s) and/or prize money information by the aforesaid deadline and/or in the aforesaid format shall entail a warning for the first violation and thereafter a fine of CHF 1'000.- per violation.

**THE APPENDIX IS PART OF THIS APPROVED AND SIGNED SCHEDULE AND
MUST BE DISTRIBUTED TO ALL OFFICIALS AND NFs AND IS AVAILABLE TO
OTHERS UPON REQUEST**