

# KEYSOE



## CSI2\*/YH1\*

### 23 - 25 NOVEMBER 2018



THE  
LIVERPOOL  
INTERNATIONAL  
HORSE SHOW

Wildcard Qualifier

**KB**  
KEYSOE  
BOUTIQUE

## DENOMINATION OF THE EVENT

**Venue:**                      **Keysoe**

**Date:**                      **23-25/11/18**

**NF:**                      **GBR**

**Indoor:**                      ☒

**Outdoor:**                      ☐

### EVENT CATEGORIES:

CSIO5*	<input type="checkbox"/>	CSI5*-W	<input type="checkbox"/>	CSI5*	<input type="checkbox"/>	CSIU25-A	<input type="checkbox"/>	CSIU25-B	<input type="checkbox"/>
CSIO4*	<input type="checkbox"/>	CSI4*-W	<input type="checkbox"/>	CSI4*	<input type="checkbox"/>	CSIY-A	<input type="checkbox"/>	CSIY-B	<input type="checkbox"/>
CSIO3*	<input type="checkbox"/>	CSI3*-W	<input type="checkbox"/>	CSI3*	<input type="checkbox"/>	CSIJ-A	<input type="checkbox"/>	CSIJ-B	<input type="checkbox"/>
CSIO2*	<input type="checkbox"/>	CSI2*-W	<input type="checkbox"/>	CSI2*	<input checked="" type="checkbox"/>	CSIch-A	<input type="checkbox"/>	CSIch-B	<input type="checkbox"/>
CSIO1*	<input type="checkbox"/>	CSI1*-W	<input type="checkbox"/>	CSI1*	<input type="checkbox"/>	CSIV-A	<input type="checkbox"/>	CSIV-B	<input type="checkbox"/>
CSIOY	<input type="checkbox"/>			CSIL1*	<input type="checkbox"/>	CSIAm-A	<input type="checkbox"/>	CSIAm-B	<input type="checkbox"/>
CSIOJ	<input type="checkbox"/>			CSIYH2*	<input type="checkbox"/>	CSIP	<input type="checkbox"/>		
CSIOp	<input type="checkbox"/>			CSIYH1*	<input checked="" type="checkbox"/>				
CSIOCh	<input type="checkbox"/>								

Championship ☐

Games ☐

## I. GENERAL CONDITIONS

- FEI Statutes, 23<sup>rd</sup> edition, effective 29 April 2015
- FEI General Regulations, 23<sup>rd</sup> edition, effective 1 January 2009, updates effective 1 January 2018
- FEI Veterinary Regulations, 14<sup>th</sup> edition, effective 1 January 2018
- The Jumping Rules and its Annexes, 26<sup>th</sup> edition, effective 1 January 2018
- CSI Invitation Rules according to Annex V of the FEI Jumping Rules and its Annexes 25<sup>th</sup> edition, effective 1 January 2016  
<http://inside.fei.org/fei/your-role/organisers/jumping/csi-invitation-rules>
- CSI AND CSIO Requirements according to Annex VI of the FEI Jumping Rules and its Annexes 25<sup>th</sup> edition, effective 1 January 2018
- CSI/CSIO Prize Money requirements 2018  
<http://inside.fei.org/system/files/Final%20CSI-CSIOs%20-%202018.pdf>
- Longines Rankings – Groups Categories 2018  
<http://inside.fei.org/system/files/2018%20Final%20Longines%20Rankings%20Groups.pdf>
- Equine Anti-Doping and Controlled Medication Regulations (EADCMR), 2<sup>nd</sup> Edition, effective 1 January 2015, updates effective 1 January 2018
- FEI Anti-Doping Rules for Human Athletes (ADRHA), based upon 2015 WADA Code, effective 1 January 2015
- All subsequent published revisions/updates, the provisions of which will take precedence.

\*\*\*\*\*

**THE ANNEXE(S) IS/ARE PART OF THIS APPROVED AND SIGNED SCHEDULE AND MUST BE DISTRIBUTED TO ALL OFFICIALS AND NFs AND IS AVAILABLE TO OTHERS UPON REQUEST**

Approved by the FEI, Lausanne, on 07.09.2018, updated on 10.09.2018, 19.10.2018, 29.10.2018

**NB: No modifications to the approved Schedule will be accepted less than two weeks prior to the event.**



## **TABLE OF CONTENTS**

<b>I.</b>	<b>DENOMINATION OF THE EVENT .....</b>	<b>1</b>
<b>II.</b>	<b>GENERAL CONDITIONS .....</b>	<b>2</b>
<b>III.</b>	<b>THE FEI CODE OF CONDUCT FOR THE WELFARE OF THE HORSE .....</b>	<b>4</b>
<b>IV.</b>	<b>GENERAL INFORMATION .....</b>	<b>5</b>
1.	ORGANISER .....	5
2.	ORGANISING COMMITTEE .....	5
3.	EVENT DIRECTOR .....	6
4.	STABLE MANAGER.....	6
5.	ANNOUNCER .....	6
<b>V.</b>	<b>OFFICIALS .....</b>	<b>7</b>
<b>VI.</b>	<b>INVITATIONS .....</b>	<b>9</b>
1.	GENERAL.....	9
<b>VII.</b>	<b>ENTRIES .....</b>	<b>10</b>
1.	ENTRY DATES AND ENTRY FEES.....	10
2.	OTHER FEES .....	11
3.	NO-SHOWS/LATE WITHDRAWALS .....	11
<b>VIII.</b>	<b>TIMETABLE.....</b>	<b>12</b>
<b>IX.</b>	<b>COMPETITION DETAIL.....</b>	<b>14</b>
<b>X.</b>	<b>FACILITIES OFFERED.....</b>	<b>20</b>
1.	ATHLETES.....	20
2.	GROOMS.....	20
<b>XI.</b>	<b>LOGISTICAL/ADMINISTRATIVE/TECHNICAL INFORMATION .....</b>	<b>21</b>
1.	DRAW .....	21
2.	COMPETITION ARENA(S) .....	21
3.	PRACTICE ARENA(S) .....	21
4.	STABLES .....	21
5.	SAFETY CUPS.....	21
6.	TIMING DEVICE .....	21
7.	SCORING/TIMING PROVIDER.....	21
8.	PRIZE GIVING CEREMONY .....	21
9.	ADVERTISING ON ATHLETES AND HORSES.....	22
10.	TICKETING.....	22
11.	BETTING.....	22
12.	TRANSPORT REIMBURSEMENT HORSES / PONIES .....	22
13.	WELCOME.....	22
14.	LOCAL TRANSPORTATION - ARRANGEMENTS FROM HOTEL TO SHOWGROUNDS .....	22
15.	ENTRY RIGHT TO SHOWGROUNDS/ACCREDITED PERSONS.....	22
16.	SUSTAINABILITY.....	22
<b>XII.</b>	<b>VETERINARY MATTERS.....</b>	<b>23</b>
1.	CUSTOMS FORMALITIES .....	23
2.	HEALTH REQUIREMENTS .....	23
3.	NATIONAL REQUIREMENTS .....	23
4.	PONIES.....	23
5.	INJURY SURVEILLANCE.....	24
6.	TRANSPORT OF HORSES.....	24
7.	VENUE ARRIVAL INFORMATION & FITNESS TO COMPETE .....	24
8.	EQUINE ANTI-DOPING AND CONTROLLED MEDICATION PROGRAMME (EADCMP). FEI VETERINARY REGULATIONS, CHAPTER V .....	25

<b>XIII.</b>	<b>HUMAN ANTI-DOPING .....</b>	<b>26</b>
<b>XIV.</b>	<b>ADDITIONAL INFORMATION .....</b>	<b>26</b>
1.	INSURANCES AND NATIONAL REQUIREMENTS.....	26
2.	PROTESTS/APPEALS .....	27
3.	SCHOOLING DURING COMPETITIONS.....	27
4.	STEWARDING.....	28
5.	DISPUTES .....	28
6.	MODIFICATION TO SCHEDULE .....	28
7.	ADDITIONAL INFORMATION FROM THE OC.....	28
8.	PRIZE MONEY DISTRIBUTION .....	30
9.	MAXIMUM NUMBER OF STARTERS PER COMPETITION .....	31
10.	GLOSSARY .....	32
<b>XV.</b>	<b>ANNEXES.....</b>	<b>33</b>

## **II. THE FEI CODE OF CONDUCT FOR THE WELFARE OF THE HORSE**

The Fédération Equestre Internationale (FEI) expects all those involved in international equestrian sport to adhere to the FEI's Code of Conduct and to acknowledge and accept that at all times the welfare of the horse must be paramount and must never be subordinated to competitive or commercial influences.

1. At all stages during the preparation and training of competition horses, welfare must take precedence over all other demands. This includes good horse management, training methods, farriery and tack, and transportation.
2. Horses and Athletes must be fit, competent and in good health before they are allowed to compete. This encompasses medication use, surgical procedures that threaten welfare or safety, pregnancy in mares and the misuse of aids.
3. Events must not prejudice horse welfare. This involves paying careful attention to the competition areas, ground surfaces, weather conditions, stabling, site safety and fitness of the horse for onward travel after the event.
4. Every effort must be made to ensure that horses receive proper attention after they have competed and that they are treated humanely when their competition careers are over. This covers proper veterinary care, competition injuries, euthanasia and retirement.
5. The FEI urges all involved with the sport to attain the highest levels of education in their areas of expertise.

The **Long version** of this Code can be obtained from the Fédération Equestre Internationale, HM King Hussein I Building, Chemin de la Joliette 8, 1006 Lausanne, Switzerland. Telephone: +41 21 310 47 47. The Code is available in English. The Code is also available on the FEI's website: <http://inside.fei.org/>.

### **III. GENERAL INFORMATION**

#### **1. ORGANISER**

Name: Simon Bates  
Address: College Farm, Church Road, Keysoe, Bedford, MK44 2JP  
Telephone: 01234 708400  
Fax:  
Email: simon@keysoe.com  
Website: keysoe.com

#### Contact Details Show Ground:

Address: The College, Church Road, Keysoe, bedford, MK44 2JP  
Telephone: 01234 708400  
GPS Coordinates: TL071615 N52°14'31.851" W0°25'58.239" Lat 52.245299 Long - 0.431665

Accessibility details (directions by road, nearest airport / train station):

From East A428 to St Neots, carry on past St Neots on A428, you will go under road & railway bridges, past a crane storage on left, then over a roundabout by Tesco. At next roundabout turn Right on to B1428 (Great North Road), over at least 3 mini roundabouts then at mini roundabout immediately after pedestrian lights turn left on to Bushmead Road. Follow that for about 3.5 miles, then straight over crossroads, and after 1.5 miles you come to a T junction, turn Right. Church Road in Keysoe is 2 miles on the left

From South M1 J13 A421, and stay on that road for 13 miles until the last Bedford exit (A428 Bedford & Great Barford). First exit on roundabout at top of slip, then at next Roundabout (by "Go Outdoors" store on Right) Turn Right, carry straight over roundabouts for 2 miles, then at Roundabout for Kimbolton Road (it has trees in the middle and a pub called The Pheasant on other side) Turn Right, past Golf Course and carry on for 8 miles to Keysoe. Church Road is one mile into the village on the left.

From the South A1 After Tempsford bridge, take the A421 for Bedford at the Black Cat Roundabout (sign Milton Keynes A421) after 4 miles take the Bedford A428 exit (signed Bedford A428 Great Barford) Right at roundabout at top of slip, over other slip roundabout then at next Roundabout (by "Go Outdoors" store on Right) Turn Right, carry straight over roundabouts for 2 miles, then at Roundabout for Kimbolton Road (it has trees in the middle and a pub called The Pheasant on other side) Turn Right, past Golf Course and carry on for 8 miles to Keysoe. Church Road is one mile into village on left. From the North M1 J15 A45 past Northampton & Wellingborough to Rushden, at big roundabout take third exit for A6 south. At next roundabout take first exit for Kimbolton (this route is subject to an 18 ton limit) take this road for 10 miles, then on the far side of Kimbolton turn right onto the B660 on the far side of Kimbolton turn right onto the B660 (sign Bedford Pertenhall B660). Church Road in Keysoe is 5 miles on the right

From the North M6 A14 Past Kettering carry on to J16 (Old Weston Kimbolton B660) take the exit slip and at T turn left for Kimbolton. Follow B660 to end T junction, then turn left through Kimbolton (18 ton limit) on the far side of Kimbolton turn right onto the B660 (sign Bedford Pertenhall B660). Church Road in Keysoe is 5 miles on the right

From the North A1 Past Huntingdon to Buckden roundabout, turn right for Grafham (Kimbolton B661) Follow that road to T junction at end in Great Staughton (by Snooty Tavern) Turn right for Kimbolton, as you approach Kimbolton turn left on B660 on the far side of Kimbolton turn right onto the B660 (sign Bedford Pertenhall B660). Church Road in Keysoe is 5 miles on the right

#### **2. ORGANISING COMMITTEE**

Honorary President:  
President of the Event: Simon Bates  
Show Secretary: Claire Mayling  
Press Officer: Vanessa Miranda

**3. EVENT DIRECTOR**

Name:	Simon Bates
Address:	College Farm, Church Road, Keysoe, Bedford, MK44 2JP
Telephone:	01234 708400
Mobile:	07775926509
Fax:	
Email:	simon@keysoe.com

**4. STABLE MANAGER**

Name:	Claire Mayling
Telephone:	01234 708400
Email:	info@keysoe.com

**5. ANNOUNCER**

Name:	John Stokes
Email:	johnny0611@msn.com

## V. OFFICIALS

\* Compulsory

In case there are several categories and officials are not the same, please complete an additional chart per category.

Ref.	Panel	Function	FEI ID	Name	NF	Level	E-mail & Mobile
1	Ground Jury	Ground Jury President	10050791	Jane Pelly	GBR	3	+44 (0) 7778 063382* <a href="mailto:janepelly@gmail.com">janepelly@gmail.com</a>
		Ground Jury Member	10049372	Joanna Gillespie	GBR	3	
		Ground Jury Member	10050959	Alison Abrahams	UAE	2	
		Ground Jury Member	10167918	Chris Joplin	GBR	1	
2	Foreign Judge	Foreign Judge	10107007	Anna Tiden	SWE	3	<a href="mailto:annatiden@sky.com">annatiden@sky.com</a>
3	Foreign Technical Delegate	Foreign Technical Delegate					
4	Course Designer	Course Designer	10051484	Kelvin Bywater	GBR	4	+44 (0) 7973183378*
		Assistant Course Designer					
		Assistant Course Designer					
5	Appeal Committee	Appeal Committee President					
		Appeal Committee Member					
		Appeal Committee Member					

**APPROVED SCHEDULE  
KEYSOE 22-25 NOVEMBER 2018**



<b>6</b>	<b>Chief Steward</b>	Chief Steward	10124129	Sue Jones	GBR	2	
<b>7</b>	<b>Foreign Steward (only for 5* Events, FEI appointed)</b>	Foreign Steward					*
<b>8</b>	<b>Assistants Stewards</b>	Assistant Steward	10124195	Fraser Parrington	GBR	1	
		Assistant Steward	10050958	Neil Abrahams	UAE	1	
		Assistant Steward	10093412	Lisa Morris	GBR	1	
		Assistant Steward	10124135	Anne Fearnall	GBR	1	
<b>9</b>	<b>FEI Veterinary Delegate</b>	FEI Veterinary Delegate	10052192	Karen Coumbe	GBR		karen.m.coumbe@saqnet.co.uk
	<b>Veterinary Commission</b>	Veterinary Commission President					*
		Foreign Veterinary Delegate					*
		Assistant FEI Delegate					
<b>10</b>	<b>Veterinary Service Manager (VSM) (VR Art 1103) Treating Veterinarian (VR Art 1105)</b>	Veterinary Service Manager	10087183	Stuart Thorne	GBR		stuartthorne@hotmail.com
		FEI Permitted Treating Veterinarian	10087183	Stuart Thorne	GBR		+44 (0) 7703 442521*
<b>11</b>	<b>Medical Doctor</b>	Medical Doctor		RJK Event Medics	GBR		+44 (0) 7850 206208*
<b>12</b>	<b>Farrier</b>	Farrier		John Foyle	GBR		+44 (0) 7814 037835
<b>13</b>	<b>NF Delegate</b>	NF Delegate (if applicable)					*



## **VI. INVITATIONS**

### **1. GENERAL**

Horses are not permitted to be changed from one CSI star level to another CSI star level during the same Event.

If a national event organised at the same venue during the same week finishes at the latest 1 hour prior to the horse inspection of the international event horses may take part in both events. If a national event organised at the same venue during the same week finishes later than 1 hour prior to the horse inspection, horses may not take part in both events.

If a national event organised at the same venue during the same week includes competitions on the day after the international event ends, horses having taken part in the international event may take part in national competitions on that day only (for example if the international event ends on Saturday and there are national competitions on Sunday).

**For all prior Events to 30.07.2018 and outside of weeks 11 and 21 of 2018, the 2016 CSI Invitation Rules will apply.**

#### **CSI2\***

NF's invited:	all interested
Reserve NFs:	
Total number of athletes:	100
Number of home athletes:	70
Number of foreign athletes:	30
Number of horses per athlete:	3

#### **CSIYH1\* 5YO & 6YO**

NF's invited:	all interested
Reserve NFs:	
Total number of athletes:	100
Number of home athletes:	70
Number of foreign athletes:	30
Number of horses per athlete:	3

Athletes are invited by the Organiser through their National Federation.

One (1) groom per athlete.

Square for organiser/NF to include details if necessary

## **VII. ENTRIES**

### **IMPORTANT**

- Entries must be made by NFs through the FEI Entry System for all categories of this Event (<https://entry.fei.org>);
- Additional documentation can be found at:  
<http://inside.fei.org/fei/your-role/nfs/entry-system> ;
- All Athletes and Horses participating in any International Competition must be registered with the FEI;
- Athletes and/or Horses present at the Event without having been entered through the FEI's Online Entry System will be automatically disqualified unless compelling circumstances warrant otherwise.

### **1. ENTRY DATES AND ENTRY FEES**

Entries have to be in accordance with Art.251 of the FEI Jumping Rules, 26<sup>th</sup> edition, effective 1 January 2018.

#### **Deadlines for Entries:**

Nominated Entries:

(NB: Nominated Entries apply to Championships and Games **ONLY**)

Definite Entries: **15/11/18**

Last date for substitutions: **22/11/18**

#### **Entry fee per horse (per category):**

<b>Category</b>	<b>Amount</b>
<b>CSI2*</b>	<b>350 €</b> (VAT excluded)
<b>CSIYH1*</b>	<b>250 €</b> (VAT excluded)

**VAT (in %) :** **20%**

Please refer to definition of Entry fees and Compulsory fees in the Glossary of the FEI Jumping Rules 26<sup>th</sup> Edition effective 1 January 2018, that is copied in Section XIV point 10.

#### **Compulsory fees per horse:**

- EADCMP Fee: Included in entry fee ☐  
Not included in entry fee ☒
  - Lower Level Events (CIMs) CHF 18 per horse per event
  - Higher Level Events CHF 25 per horse per event(For definition of CIMs see Appendix E of the FEI General Regulations, all other events not defined as CIMs)
- Fee for manure disposal (at OC discretion; maximum € 40 per horse per Event). 40 €
- Fee for health/customs-related documents for Horses, if applicable (at OC discretion)

**All aforementioned amounts are including VAT**

**Total maximum Compulsory fee per horse:** 18 CHF plus 40 €

**Compulsory fees per athlete:**

- NF fee if applicable
- NF medication control programme fee if applicable
- Fee for lorry parking if applicable (Athletes may opt out of this fee only if they do not have a lorry at the Event)
- Fee for electric hook-up for lorry (Athletes may opt out of this fee only if they do not have a lorry at the Event) £80

**All aforementioned amounts are including VAT**

**Total maximum Compulsory fee per Athlete:** £80

**2. OTHER FEES**

All other fees must optional fees and be listed hereunder with the details of the amounts to be charged and approved by the FEI. Only fees approved by the FEI and listed in the approved Schedule can be charged by the OC.

Hay:	not available
Straw:	Included
Shavings:	£8.50 per bale
Other (please specify):	Haylage £50 per large bale

**All aforementioned amounts are including VAT**

VAT number of the organiser: GB563401855

**3. NO-SHOWS/LATE WITHDRAWALS**

**NB:** In the case of withdrawals after the date of definite entries or no-shows the athlete or the respective NF will be held liable to reimburse the OC for the actual financial loss incurred by the OC (i.e. stabling and hotel expenses) as a result of the late withdrawal or no-show.

**Amount charged: 180 €**

## VIII. TIMETABLE

**Competitions must not start before 08:00 and must not finish after 23:00, unless prior approval is granted by the FEI.**

*(to be provided per category/level if multiple events)*

	Day	Date	Time
• Opening of stables	Thursday	22/11/18	12h00
• Horse Inspection <i>All horses taking part at this Event must be present during the first horse inspection, unless unable to do so due to "force majeure"</i>	Thursday	22/11/18	14h00-18h00
• Horse Re-Inspection	Friday	23/11/18	07h30

Competitions CSI: YH1*	Day	Date	Time	Art	Prize Money
• Declaration of Starters	Daily, evening prior 18h30			////////	////////
• 1 <sup>st</sup> CSIYH 5YO 1.10M	Friday	23/11/18	08h00	274.5.1	1000 €
• 3 <sup>rd</sup> CSIYH 6YO 1.20M	Friday	23/11/18	10h30	274.5.1	1000 €
• 7 <sup>th</sup> CSIYH 5YO 1.15M	Saturday	24/11/18	08h00	238.1.1	1000 €
• 9 <sup>th</sup> CSIYH 6YO 1.25M	Saturday	24/11/18	10h30	238.1.1	1000 €
• 13 <sup>th</sup> CSIYH 5YO 1.15M	Sunday	25/11/18	08h00	238.2.2	2000 €
• 15 <sup>th</sup> CSIYH 6YO 1.25M	Sunday	25/11/18	11h30	238.2.2	2000 €
• Total Prize Money	8000 €				
• Prizes in Kind					

Competitions CSI: 2*	Day	Date	Time	Art.	Prize Money
• Declaration of Starters	Daily, evening prior 18h30			////////	////////
• 2 <sup>nd</sup> CSI2* 1.10M	Friday	23/11/18	09h00	274.5.3	1000 €
• 4 <sup>th</sup> CSI2* 1.20M	Friday	23/11/18	12h30	274.5.3	1000 €
• 5 <sup>th</sup> CSI2* 1.30M	Friday	23/11/18	14h30	274.5.3	1000 €
• 6 <sup>th</sup> CSI2* 1.40M	Friday	23/11/18	17h30	238.2.1	2000 €
• 8 <sup>th</sup> CSI2* 1.15M	Saturday	24/11/18	09h00	238.2.1	1000 €
• 10 <sup>th</sup> CSI2* 1.25M	Saturday	24/11/18	12h00	238.2.2	1000 €
• 11 <sup>th</sup> CSI2* 1.35M	Saturday	24/11/18	15h30	238.2.1	1500 €
• 12 <sup>th</sup> CSI2* 1.45M	Saturday	24/11/18	18h30	274.5.3	2500 €
• 14 <sup>th</sup> CSI2* 1.15M	Sunday	25/11/18	09h30	238.2.2	2000 €
• 16 <sup>th</sup> CSI2* 1.45M	Sunday	25/11/18	14h00	238.2.2	25000 € LR
• 17 <sup>th</sup> CSI2* 1.25M	Sunday	25/11/18	16h00	238.2.1	2000 €
• 18 <sup>th</sup> CSI2* 1.35M	Sunday	25/11/18	18h30	274.5.3	2000 €
• Total Prize Money	42000 €				
• Prizes in Kind					

**Overall Prize Money: 50000 €**

**Applicable government tax to be deducted from Prize Money (see also p. 25): \_\_\_\_\_ %**

### GENERAL CLASSIFICATION AT THE END OF THE COMPETITIONS:

Leading athlete award –	(Prize description and value)
Best foreign athlete –	(Prize description and value)
Best home athlete –	(Prize description and value)
Team awards –	(Prize description and value)

### PRIZE – CLASSIFICATION:

British Riders who are eligible for British Team Selection competing in classes 6, 12, and 16 will also be eligible for

**LIVERPOOL INTERNATIONAL HORSE SHOW 2018 WILD CARD QUALIFICATION FOR THE 4\* INTERNATIONAL CLASSES**

**ELIGIBILITY:**

British Riders already invited to compete at Liverpool International 2018, and other nationalities will be disregarded from the point's allocation table, although the prize money will be awarded.

Should the winner of the Liverpool Wildcard not be eligible for British Team selection or have already qualified for a Liverpool International invitation or Wild Card, then the Wild Card will be allocated down the line to the next eligible rider.

**PLEASE NOTE:** Whilst Associate and Pony Associate members may compete in the above classes and may qualify to compete in the International Competitions at LIHS, due to FEI regulations any competitor who will not attain the age of eighteen during the 2018 calendar year will not be eligible to compete in Grand Prix or the Puissance.

Only the best result in each class will be counted for riders who are competing on more than one horse.

**QUALIFIES FOR:**

The 4\* International Competitions at Liverpool International Horse Show 2018 where the qualified rider will be entitled to enter three horses (minimum of two) plus one for the Puissance. The horse which gains qualification at the qualifier need not compete at Liverpool International Horse Show. Horses must be Grade A or Grade B and hold a current FEI passport. However, whilst Grade B horses may compete in the Wildcard qualifiers, Grade B horses may not compete in the International Competitions at Liverpool 2018 without written prior approval from British Show jumping.

**NUMBERS TO QUALIFY:**

The one rider achieving the highest aggregate of points from all three qualifying competitions at the qualifying show. In the case of equality for the qualifying place, the rider placed highest in the third qualifying competition (class 17) will qualify. Should there still be equality, then the rider placed highest in the second qualifying competition will qualify.

A rider may only qualify once for the International Show Jumping classes at Liverpool 2018 and in the event of double qualification the place will be offered to the next highest placed rider at that qualifier.

Points towards qualification will be awarded to each rider according to their placing in each of these three qualifying competitions at the qualifying show as follows:

**Class 6:** The first placed **eligible** rider will receive 15 points, the second placed **eligible** rider will receive 12 points, and the third placed **eligible** rider will receive 10 points and so on reducing by one point per placing until the twelfth rider who will receive one point.

**Class 12:** The first placed **eligible** rider will receive 15 points, the second placed **eligible** rider will receive 12 points, and the third placed rider will receive 10 points and so on reducing by one point per placing until the twelfth rider who will receive one point.

**Class 17:** The first placed **eligible** rider will receive 25 points, the second placed **eligible** rider will receive 20 points, and the third placed **eligible** rider will receive 15 points and so on reducing by one point per placing until the Seventeenth rider who will receive one point.

In the case of equality for any one place, the total points from all the equal placings will equally be divided between those tying for those particular placings. Divided points will be rounded up or down as appropriate to one decimal point (i.e. 0.44 points would be rounded down to 0.4, 0.45 points would be rounded up to 0.5).

Only the best result in each class will be counted for riders who are competing on more than one horse.

Those competitors not eligible for the jump off will be placed according to their time faults and time in the first round.



**IX. COMPETITION DETAIL**

**FIRST DAY : Friday**

**DATE (dd/mm/yy) : 23/11/18**

**COMPETITION No:1**

**Time:** 08h00

Type of Competition: YH1\* 5YO

Acc. to Article: 274.5.1

Competition description: 2 phase, table A not against the clock with time allowed

Jump-off (if any) no  
Speed/Fixed time 325m/min  
Height of obstacles: 1m10  
Number of horses per athlete 3  
Number of Starters: 100\* (if more than 100 take part then please refer to Section XIV point 9)  
Total prize money: 1000 €  
Chart to be used: 1 (25% to winner) ☐  
2 (33% to winner) ☒

Please specify prize money amount for each athlete placed 13<sup>th</sup> and beyond: 10 €

\* \* \* \* \*

**COMPETITION No:2**

**Time:** 09h00

Type of Competition: CSI2\* 1m10

Acc. to Article: 274.5.3

Competition description: 2 phase, table A against the clock

Jump-off (if any) no  
Speed/Fixed time 350m/min  
Height of obstacles: 1m10  
Number of horses per athlete 3  
Number of Starters: 100\* (if more than 100 take part then please refer to Section XIV point 9)  
Total prize money: 1000 €  
Chart to be used: 1 (25% to winner) ☐  
2 (33% to winner) ☒

Please specify prize money amount for each athlete placed 13<sup>th</sup> and beyond: 10 €

\* \* \* \* \*

**COMPETITION No:3**

**Time:** 10h30

Type of Competition: YH1\* 6YO

Acc. to Article: 274.5.1

Competition description: 2 phase, table A not against the clock with time allowed

Jump-off (if any) no  
Speed/Fixed time 325m/min  
Height of obstacles: 1m20  
Number of horses per athlete 3  
Number of Starters: 100\* (if more than 100 take part then please refer to Section XIV point 9)  
Total prize money: 1000 €  
Chart to be used: 1 (25% to winner) ☐  
2 (33% to winner) ☒

Please specify prize money amount for each athlete placed 13<sup>th</sup> and beyond: 10 €

\* \* \* \* \*

**COMPETITION No:4**

**Time:** 12.30

Type of Competition: CSI2\* 1m20 Acc. to Article: 274.5.3

Competition description: 2 phase, table A against the clock

Jump-off (if any) no  
Speed/Fixed time 350m/min  
Height of obstacles: 1m20  
Number of horses per athlete 3  
Number of Starters: 100\* (if more than 100 take part then please refer to Section XIV point 9)  
Total prize money: 1000 €  
Chart to be used: 1 (25% to winner) ☐  
2 (33% to winner) ☒

Please specify prize money amount for each athlete placed 13<sup>th</sup> and beyond: 10 €

\* \* \* \* \*

**COMPETITION No:5**

**Time:** 14.30

Type of Competition: CSI2\* 1m30 Acc. to Article: 274.5.3

Competition description: 2 phase, table A against the clock

Jump-off (if any) no  
Speed/Fixed time 350m/min  
Height of obstacles: 1m30  
Number of horses per athlete 3  
Number of Starters: 100\* (if more than 100 take part then please refer to Section XIV point 9)  
Total prize money: 1000 €  
Chart to be used: 1 (25% to winner) ☐  
2 (33% to winner) ☒

Please specify prize money amount for each athlete placed 13<sup>th</sup> and beyond: 10 €

\* \* \* \* \*

**COMPETITION No:6**

**Time:** 17.30

Type of Competition: CSI2\* 1m40 Acc. to Article: 238.2.1

Competition description: Table A against the clock, no jump off

**Part of the Liverpool International Horse Show Wildcard Points Qualification**

Jump-off (if any) no  
Speed/Fixed time 350m/min  
Height of obstacles: 1m40  
Number of horses per athlete 3  
Number of Starters: 100\* (if more than 100 take part then please refer to Section XIV point 9)  
Total prize money: 2000 €  
Chart to be used: 1 (25% to winner) ☐  
2 (33% to winner) ☒

Please specify prize money amount for each athlete placed 13<sup>th</sup> and beyond: 20 €

\* \* \* \* \*

**SECOND DAY : Saturday**

**DATE (dd/mm/yy) : 24/11/18**

**COMPETITION No:7**

**Time: 08h00**

Type of Competition: YH1\* 5YO

Acc. to Article: 238.1.1

Competition description: No jump off, one round not against the clock with time allowed

Jump-off (if any)	no
Speed/Fixed time	325m/min
Obstacles height:	1m15
Number of horses per athlete	3
Number of Starters: to Section XIV point 9)	100* (if more than 100 take part then please refer
Total prize money:	1000 €
Chart to be used:	1 (25% to winner) <input type="checkbox"/>
	2 (33% to winner) <input checked="" type="checkbox"/>

Please specify prize money amount for each athlete placed 13<sup>th</sup> and beyond: 10 €

\* \* \* \* \*

**COMPETITION No:8**

**Time: 09h00**

Type of Competition: CSI2\* 1m15

Acc. to Article: 238.2.1

Competition description: Table A against the clock, no jump off

Jump-off (if any)	no
Speed/Fixed time	350m/min
Height of obstacles:	1m15
Number of horses per athlete	3
Number of Starters: to Section XIV point 9)	100* (if more than 100 take part then please refer
Total prize money:	1000 €
Chart to be used:	1 (25% to winner) <input type="checkbox"/>
	2 (33% to winner) <input checked="" type="checkbox"/>

Please specify prize money amount for each athlete placed 13<sup>th</sup> and beyond: 10 €

\* \* \* \* \*

**COMPETITION No:9**

**Time: 10h30**

Type of Competition: YH1\* 6YO

Acc. to Article: 238.1.1

Competition description: No jump off, one round not against the clock with time allowed

Jump-off (if any)	no
Speed/Fixed time	325m/min
Obstacles height:	1m25
Number of horses per athlete	3
Number of Starters: to Section XIV point 9)	100* (if more than 100 take part then please refer
Total prize money:	1000 €
Chart to be used:	1 (25% to winner) <input type="checkbox"/>
	2 (33% to winner) <input checked="" type="checkbox"/>

Please specify prize money amount for each athlete placed 13<sup>th</sup> and beyond: 10 €

\* \* \* \* \*

**COMPETITION No:10**

**Time:** 12h00

Type of Competition: CSI2\* 1m25 Acc. to Article: 238.2.2

Competition description: Table A, with jump off against the clock

Jump-off (if any) yes  
Speed/Fixed time 350m/min  
Height of obstacles: 1m25  
Number of horses per athlete 3  
Number of Starters: 100\* (if more than 100 take part then please refer to Section XIV point 9)  
Total prize money: 1000 €  
Chart to be used: 1 (25% to winner) ☐  
2 (33% to winner) ☒

Please specify prize money amount for each athlete placed 13<sup>th</sup> and beyond: 10 €

\* \* \* \* \*

**COMPETITION No:11**

**Time:** 15h30

Type of Competition: CSI2\* 1m35 Acc. to Article: 238.2.1

Competition description: Table A against the clock, no jump off

Jump-off (if any) no  
Speed/Fixed time 350m/min  
Height of obstacles: 1m35  
Number of horses per athlete 3  
Number of Starters: 100\* (if more than 100 take part then please refer to Section XIV point 9)  
Total prize money: 1500 €  
Chart to be used: 1 (25% to winner) ☐  
2 (33% to winner) ☒

Please specify prize money amount for each athlete placed 13<sup>th</sup> and beyond: 15 €

\* \* \* \* \*

**COMPETITION No:12**

**Time:** 18h30

Type of Competition: CSI2\* 1m45 Acc. to Article: 274.5.3

Competition description: 2 phase, table A against the clock

**Part of the Liverpool International Horse Show Wildcard Points Qualification**

Jump-off (if any) no  
Speed/Fixed time 350m/min  
Height of obstacles: 1m45  
Number of horses per athlete 3  
Number of Starters: 100\* (if more than 100 take part then please refer to Section XIV point 9)  
Total prize money: 2500 €  
Chart to be used: 1 (25% to winner) ☐  
2 (33% to winner) ☒

Please specify prize money amount for each athlete placed 13<sup>th</sup> and beyond: 25 €

**THIRD DAY : Sunday**

**DATE** (dd/mm/yy) : **25/11/18**

**COMPETITION No:13**

**Time:** 08h00

Type of Competition: YH1\* 5YO Acc. to Article: 238.2.2

Competition description: Table A, with jump off against the clock

Jump-off (if any) Yes  
Speed/Fixed time 325m/min  
Obstacles height: 1m15  
Number of horses per athlete 3  
Number of Starters: 100\* (if more than 100 take part then please refer to Section XIV point 9)  
Total prize money: 2000 €  
Chart to be used: 1 (25% to winner) ☐  
2 (33% to winner) ☒

Please specify prize money amount for each athlete placed 13<sup>th</sup> and beyond: 20 €

\* \* \* \* \*

**COMPETITION No:14**

**Time:** 09h30

Type of Competition: CSI2\* 1m15 Acc. to Article: 238.2.2

Competition description: Table A, with jump off against the clock

Jump-off (if any) Yes  
Speed/Fixed time 350m/min  
Height of obstacles: 1m15  
Number of horses per athlete 3  
Number of Starters: 100\* (if more than 100 take part then please refer to Section XIV point 9)  
Total prize money: 2000 €  
Chart to be used: 1 (25% to winner) ☐  
2 (33% to winner) ☒

Please specify prize money amount for each athlete placed 13<sup>th</sup> and beyond: 20 €

\* \* \* \* \*

**COMPETITION No:15**

**Time:** 11h30

Type of Competition: YH1\* 6YO Acc. to Article: 238.2.2

Competition description: Table A, with jump off against the clock

Jump-off (if any) yes  
Speed/Fixed time 325m/min  
Obstacles height: 1m25  
Number of horses per athlete 3  
Number of Starters: 100\* (if more than 100 take part then please refer to Section XIV point 9)  
Total prize money: 2000 €  
Chart to be used: 1 (25% to winner) ☐  
2 (33% to winner) ☒

Please specify prize money amount for each athlete placed 13<sup>th</sup> and beyond: 20 €



**COMPETITION No:16**

**Time:** 14h00

Type of Competition: CSI2 1m45 LR Grand Prix Acc. to Article: 238.2.2

Competition description: Table A, with jump off against the clock

**This competition counts for the LONGINES Rankings group D**

**Part of the Liverpool International Horse Show Wildcard Points Qualification**

Jump-off (if any) yes  
Speed/Fixed time 375m/min  
Obstacles height: 1m45  
Number of horses per athlete 1  
Number of Starters: 100  
Total prize money: 25000 €  
Chart to be used: 1 (25% to winner) ☐  
2 (33% to winner) ☒

Please specify prize money amount for each athlete placed 13<sup>th</sup> and beyond: 100 €

All Athletes taking part in a Grand Prix at a CSIO or a CSI must have completed, with their Grand Prix Horse, the initial round of at least one competition prior to the Grand Prix. For competitions run under art 274.5.6 both phases must be completed in order to be eligible for the Grand Prix.

\* \* \* \* \*

**COMPETITION No:17**

**Time:** 16h00

Type of Competition: CSI2\* 1m25 Acc. to Article: 238.2.1

Competition description: Table A against the clock, no jump off

Jump-off (if any) no  
Speed/Fixed time 350m/min  
Height of obstacles: 1m25  
Number of horses per athlete 3  
Number of Starters: 100\* (if more than 100 take part then please refer to Section XIV point 9)  
Total prize money: 2000 €  
Chart to be used: 1 (25% to winner) ☐  
2 (33% to winner) ☒

Please specify prize money amount for each athlete placed 13<sup>th</sup> and beyond: 20 €

\* \* \* \* \*

**COMPETITION No:18**

**Time:** 18h30

Type of Competition: CSI2\* 1m35 Acc. to Article: 274.5.3

Competition description: 2 phase, table A against the clock

Jump-off (if any) no  
Speed/Fixed time 350m/min  
Height of obstacles: 1m35  
Number of horses per athlete 3  
Number of Starters: 100\* (if more than 100 take part then please refer to Section XIV point 9)  
Total prize money: 2000 €  
Chart to be used: 1 (25% to winner) ☐  
2 (33% to winner) ☒

Please specify prize money amount for each athlete placed 13<sup>th</sup> and beyond: 20 €

## **X. FACILITIES OFFERED**

### **1. ATHLETES**

#### **Accommodation**

Hotel: Sharnbrook Hotel

Address: Park Lane, Sharnbrook, Bedfordshire MK42 1LX

Telephone: 01234 783142

At the expense of: The Organiser ☐ or Athletes ☒

Accommodated (bed and breakfast) from to

#### **Meals**

At the expense of: The Organiser ☐ or Athletes ☒

Meals provided from 08:00 to 21:00 .

### **2. GROOMS**

#### **Accommodation.**

Requests for accommodation must be sent with entries.

At the expense of: The Organiser ☐ or Athletes ☒

Accommodated (bed and breakfast) from to

#### **Meals.**

At the expense of: The Organiser ☐ or Athletes ☒

Meals provided from 07:00 to 21:00 .

**NB: If applicable, Organiser must provide proper sanitary conditions. The showering facilities should be sufficient for both male and female grooms with hot and cold water. Shower facilities as well as restrooms should at all times be in a state of cleanliness.**

## **XI. LOGISTICAL/ADMINISTRATIVE/TECHNICAL INFORMATION**

### **1. DRAW**

List of Draws, time, date and location: Class 16 18h30 24/11/18

### **2. COMPETITION ARENA(S)**

Dimensions: 65m x 30m  
Type of Footing: Waxed Ecotrack

### **3. PRACTICE ARENA(S)**

Dimensions: indoor 60 x 30 and outdoor 85 x 65  
Type of Footing: Waxed ecotrack

Riders must have the possibility to exercise their horses in an exercise area under a Steward's supervision at least 30 minutes per day outside of the competition warm-up period. Details of opening times of exercise areas must be included in the timetable.

### **4. STABLES**

Size of boxes 3 m x 3 m (minimum 3m x 3m+20% 3m x 4m)

Keysoe permanent stables plus Woodhouse Barns

### **5. SAFETY CUPS**

Name of Manufacturer: Caro

### **6. TIMING DEVICE**

Name of Manufacturer: Tag Heuer  
Model: CP540  
FEI Report number: 22010028a

### **7. SCORING/TIMING PROVIDER**

Name of the company: Mizon Event Services  
Name contact person: Alistair Mizon  
Contact email: Alistair.mizon@gmail.com

The FEI may require to be provided with real time results data feed of your events according to FEI requirements; in this case you and your provider will be informed accordingly.

### **8. PRIZE GIVING CEREMONY**

The owner of the winning horse/pony must be invited to the prize giving ceremony for the Grand Prix, if present at the event.

The number of athletes required to present themselves for the prize-giving ceremony of each

competition is 6.

## **9. ADVERTISING ON ATHLETES AND HORSES**

At CSI events, and all competitions except for the Nations Cup, athletes are authorised to carry the logo of their personal sponsor in accordance with the articles 256.3 and 257.3 of the FEI Jumping Rules.

The Chief Steward will check that the advertising on athletes and horses complies with these Articles.

## **10. TICKETING**

Are you selling tickets for spectators to attend your event: Yes ☐ No ☒

Name of your ticketing provider: Free entry via keysoe.com

Web address to buy ticket: keysoe.com

## **11. BETTING**

Betting will be authorised by the Organiser: Yes ☐ No ☒

## **12. TRANSPORT REIMBURSEMENT HORSES / PONIES**

Transport expenses to be paid by:

The Organiser ☐ at \_\_\_\_\_ per km.

The Athlete ☒

## **13. WELCOME**

The time and date of arrival of athletes, horses and their means of transport must be given to the Organiser in order to facilitate their arrival.

## **14. LOCAL TRANSPORTATION - ARRANGEMENTS FROM HOTEL TO SHOWGROUNDS**

Walking distance ☐

Organiser Shuttle Service ☐

Public Transport ☒ to be paid by the Organiser ☐ / the Athlete ☒

If paid by Athlete approximate cost per round trip: £20

Other:

## **15. ENTRY RIGHT TO SHOWGROUNDS/ACCREDITED PERSONS**

Entry right to the stable area according to FEI Veterinary Regulations Articles 1008-1009.  
NUMBER OF ACCREDITED PERSONS:

Athlete: 1

Partner: 1

Groom: 1

Horse Owner: 2 two (2) accreditations per horse acc. to FEI-Passport

## **16. SUSTAINABILITY**

Please consider the environment when organising an FEI Event. Please find useful information on FEI Sustainability here: <http://inside.fei.org/fei/your-role/organisers/handbook>

## **XII. VETERINARY MATTERS**

### **1. CUSTOMS FORMALITIES**

Contact details for Customs Formalities:

Name:

Address:

Telephone:

Fax:

Email:

Opening hours:

Space for organiser to include details if necessary

### **2. HEALTH REQUIREMENTS**

#### **GENERAL**

In accordance with the FEI Code of Conduct for the Welfare of the Horse it is imperative that all Horses at FEI Events are physically fit and free from infectious disease before being allowed to compete.

#### **ENTRY OF HORSES**

Required health tests and vaccinations:

Quarantine period:

Specimen Import Licence applied:

For questions or problems, please contact your Government Veterinary Services.

Space for organiser to include details if necessary

### **3. NATIONAL REQUIREMENTS**

If applicable please provide:

Space for organiser to include details if necessary

### **4. PONIES**

FEI Veterinary Regulations, Chapter IX:

For all Pony Events, Ponies must be available for Pony Measurement if requested by the FEI.



## **5. INJURY SURVEILLANCE**

FEI Veterinary Regulations, Chapter VIII:

Horses participating in FEI Events are subject to injury surveillance protocols; and in the event of fatality, a post mortem examination.

## **6. TRANSPORT OF HORSES**

Horses must be fit to travel and be transported in suitable vehicles for the transport of horses. Any government requirements for disease testing and control must be requested well in advance, to ensure that the horse is in compliance by the time of arrival at the border of the country where the Event is taking place. Athletes, or their representatives, have the responsibility to comply with national legislation in both their country of origin and the host nation of the Event. Where necessary athletes must contact local government authorities or veterinary advisors for information regarding animal health requirements and transport legislation. Within the European Union (EU), this includes EU Council Regulation (EC) No 1/2005 concerning the protection of animals during transport within the Member States of the EU.

## **7. VENUE ARRIVAL INFORMATION & FITNESS TO COMPETE**

### **7.1. PASSPORTS. FEI General Regulations Article 137**

**For all issues relating to FEI Horse Passports/FEI Recognition Cards please contact your National Federation.**

All Horses competing at FEI Events must be registered with the FEI.

FEI Passports or FEI Recognition Cards (for those Horses with a national passport approved by the FEI) are compulsory for FEI Events.

NB: Horses entered in CIMs and in CSIP in their country of residence are not required to have an FEI Passport or FEI Recognition Card but must be properly registered with the FEI and identifiable (GRs 137.2).

Athletes who do not present a Horse's Passport and/or Recognition Card, or one that is not correctly validated or fail to meet other passport requirements will be **subject to Sanctions in accordance with Annex VI of the FEI Veterinary Regulations** and may not be allowed to compete.

**NB** for Horses permanently resident in a Member State of the European Union: all Horses must have a national EU passport in compliance with EU Regulations to which a FEI Recognition card is applied. The exception to this being Horses in possession of an FEI passport which has been continually revalidated without interruption.

### **7.2. VACCINATIONS - EQUINE INFLUENZA. FEI Veterinary Regulations Article 1003**

Horses competing at FEI Events must comply with the requirements for Equine Influenza vaccination in accordance with the Veterinary Regulations and as summarised below.

<b>VACCINATION</b>	<b>PROTOCOL</b>	<b>ELIGIBILITY TO ENTER VENUE</b>
<b>Primary Course</b>	1 <sup>st</sup> Vaccination: day 0 2 <sup>nd</sup> Vaccination: day 21-92	May compete 7 days after the 2 <sup>nd</sup> Vaccination
<b>First Booster</b>	Within 7 months of the 2 <sup>nd</sup> vaccination of the Primary	May compete for 6 months +21 days after the 2 <sup>nd</sup> vaccination of

	Course	the Primary Course Must not compete in the 7 days after receiving a vaccination
<b>Boosters</b>	<b>MINIMUM:</b> within one year of previous booster vaccination <b>IF COMPETING:</b> must be in the 6 months +21 days of the booster previous vaccination	Must have been vaccinated within 6 months +21 days before arriving at the Event Must not compete in the 7 days after receiving a vaccination

All FEI registered Horses intending to compete at FEI Events (including CIMs) must be vaccinated against Equine Influenza in accordance with these VRs. The exception being if the applicable domestic legislation prevents the use of Equine Influenza vaccines within the relevant territory

### **7.3. EXAMINATION ON ARRIVAL. FEI Veterinary Regulations Article 1031**

On arrival at an Event venue, all Horses must undergo an examination by a veterinarian to confirm their identification from their passport and micro-chip ID (where present), their vaccination status and general health. To protect all horses attending events, any Horse with a questionable health status concerning vaccination, disease or other concerns, must be stabled within the isolation facilities provided by the Organising Committee pending a decision on entering the venue.

### **7.4. HORSE INSPECTIONS. FEI Veterinary Regulations Articles 1034-1042**

All Horses will be assessed for their fitness to compete during the Horse Inspection. Any Horse demonstrating questionable fitness may be referred to the Holding Box for further veterinary examination. Horses not deemed fit to compete by the Inspection Panel will not be permitted to compete.

### **7.5. LIMB SENSITIVITY EXAMINATION. FEI Veterinary Regulations Articles 1048-1053**

All Horses are subject to examination under the protocol for abnormal limb sensitivity throughout the period of an Event, including, but not limited to, between rounds and before the Jump Off. Horses may be examined once or on multiple occasions during the Period of an Event.

Horses may be selected for examination under the protocol randomly or they may be targeted. All Horses selected to be tested must submit promptly to the examination or are subject to immediate disqualification. There is no obligation to examine any specific number of Horses at an Event.

## **8. EQUINE ANTI-DOPING AND CONTROLLED MEDICATION PROGRAMME (EADCMP). FEI VETERINARY REGULATIONS, CHAPTER V**

### **8.1. SAMPLING. FEI VETERINARY REGULATIONS Chapter VII**

All horses competing at FEI Events may be subject to sampling for the presence of Prohibited Substances in accordance with the Anti-Doping and Controlled Medication Regulations (EADCMRs). Horses may be selected for sampling in accordance with obligatory testing, targeted or random sampling procedures. Refer to FEI Financial Charges for details of fees relating to Equine and Human Anti-Doping program (EADCMP), which OCs/NFs have the right to charge to the athlete (applicable for all FEI events worldwide).

## **8.2. ELECTIVE TESTING. FEI VETERINARY REGULATIONS ARTICLES 1058**

Elective Testing may be carried out prior to an Event to check for the presence of prohibited substances. Please refer to <http://inside.fei.org/fei/your-role/veterinarians> for information and details.

## **XIII. HUMAN ANTI-DOPING**

Athletes can be tested at any FEI Event, by the FEI or by other Anti-Doping Organisations with Testing jurisdiction. Organisers will have the responsibility to provide facilities and staff/volunteers to facilitate such Testing if requested by the FEI as outlined in article 22.3 of the FEI's Anti-doping Rules for Human Athletes (ADRHA).

The ADRHA rules are published on the FEI website at <http://inside.fei.org/content/anti-doping-rules>.

## **XIV. ADDITIONAL INFORMATION**

### **1. INSURANCES AND NATIONAL REQUIREMENTS**

Equestrian sports involve inherent dangerous risks. To the greatest extent permitted by law, the FEI and the FEI Event Organiser shall NOT be liable for any damages relating to loss of property or injury of any kind to Athletes, Owners, Support Personnel or Horses at or in connection with an FEI Event and the FEI expressly excludes all such liability.

#### **1.1. ATHLETES, OWNERS AND SUPPORT PERSONNEL**

##### **1.1.1. Personal Accident and Health Insurance**

It is your responsibility as an Athlete/Owner/ Support Personnel to ensure that you have adequate personal accident insurance in place to cover your participation at FEI Events and in particular to insure against any personal injury or medical expenses arising from an accident, injury or illness which may occur at a FEI Event.

You should check with your National Federation to confirm if your National Federation's insurance policy (if any) covers personal accidents and/or illnesses which may occur when you are attending/participating in FEI Events.

If your National Federation does not have a personal accident/health insurance policy or if the National Federation's insurance policy does not cover personal accident or health claims, then you should obtain your own personal accident and health insurance policy to cover your attendance/participation at FEI Events.

##### **1.1.2. Personal Property Insurance**

You should also ensure that you are insured against property loss, theft or damage which may occur at an FEI Event.

Again, the advice is to check with your National Federation to confirm if they have an insurance policy in place which would cover you in case of such property loss, theft or damage. If not, then you should obtain your own personal property insurance to cover such situations.

### **1.1.3. Press Equipment**

Press equipment and other items left in the Press workroom, Press lockers, the Press Tribune or anywhere on the showgrounds are left entirely at the owner's risk. The Organising Committee does not accept any responsibility for any loss or damage to such equipment or items. Members of the Press are advised not to leave any equipment or personal items unattended.

## **1.2. ATHLETES AND OWNERS**

### **1.2.1. Third Party Liability Insurance**

As an Athlete/Owner you are personally responsible for damages to third parties caused by you, your employees, Support Personnel, your agents or your Horses. You are, therefore, strongly advised to take out third-party liability insurance providing full coverage in relation to FEI Events at home and abroad, and to keep the policy up to date.

The FEI and the Organiser will NOT be responsible for any damage caused to third parties by you, your employees, Support Personnel, your agents or your Horses.

### **1.2.2. Additional Liability Information**

Space for organiser to include reference to National Laws when necessary

### **1.2.3. Horse Insurance**

As an Owner you should ensure that your Horses are adequately insured against any injuries or illnesses they may sustain while participating at a FEI Event.

Space for organiser to include reference to National Laws when necessary

## **2. PROTESTS/APPEALS**

To be valid, all Protests and Appeals must be made in writing and accompanied by a deposit of CHF 150.- or equivalent.

Protest and appeal forms are available on the FEI website:

Protests: <http://inside.fei.org/sites/default/files/FEI%20Protest%20Form.pdf>

Appeals: <http://inside.fei.org/sites/default/files/FEI%20Appeal%20Form.pdf>

## **3. SCHOOLING DURING COMPETITIONS**

Athletes wishing to school during speed competitions (Table A and Table C) must inform the OC before these competitions begin. These athletes will start first in these competitions.

#### **4. STEWARDING**

- If an athlete is uncertain as to whether the boots he/she intends to use during an event are allowed, he/she or his/her representative should show the boots to the Chief Steward for his/her opinion before the boots are used in training or in competition.
- In addition, athletes are to be made aware that hind boots must be removed and placed again on the horse's legs in the presence of a Steward while in the warm-up arena prior to entering the competition arena for certain competitions. (If bandages are used in place of boots, athletes are not required to remove the bandages in the warm-up arena.) This procedure is compulsory for competitions for which boot and bandage control is mandatory, that is the Nations Cup, Grand Prix, and the competition with the highest prize money, and is at the discretion of the Chief Steward for other competitions.
- As an alternative to carrying out this procedure at the time designated by the Steward an athlete may ask his/her groom to take the boots to the in-gate and place them on the horse's legs in front of the Steward prior to the combination entering the arena.
- The Steward has the authority to intervene if a boot is deemed excessively tight by instructing that the boot be removed and put on again correctly. *[Stewards are to note that it is normal for a horse's gait to be somewhat affected immediately after boots have been removed and re-placed.]* If an athlete or his/her groom refuses to remove and re-place the boot(s) when instructed to do so by the Steward, a Yellow Warning Card will be issued to the athlete in question.
- If it is deemed impossible or unsafe to remove the hind boots in the warm-up arena prior to the combination entering the competition arena, due to an extremely excited or nervous horse, the boots of the horse in question are to be removed by the athlete/groom following the athlete's round upon leaving the arena and inspected by the Steward. This inspection may be carried out during the boot and bandage control if the boot and bandage control is carried out for the competition in question.
- This procedure does not replace boot and bandage control after completion of an athlete's round for competitions for which boot and bandage control is mandatory (refer to JRs Art. 244.1).

#### **5. DISPUTES**

In the event of any discussion concerning the interpretation of the schedule (in translated languages), the English version will be decisive.

#### **6. MODIFICATION TO SCHEDULE**

In exceptional circumstances, together with the approval of Chefs d'Equipe, host NF delegate, if any, and the Ground Jury, the Organiser may change the schedule in order to clarify any matter arising from an omission or due to unforeseen circumstances. Any such changes must be notified to all athletes and officials as soon as possible and they must be reported to the FEI Secretary General by the Technical Delegate, the President of the Ground Jury or the Foreign Judge, as applicable.

#### **7. ADDITIONAL INFORMATION FROM THE OC**

Space for organiser to include any additional information



# APPROVED SCHEDULE KEYSOE 22-25 NOVEMBER 2018



## Age of Athletes and Horses according to the Event's Category

Event's Category	Age of Athletes	Age of Horses
<b>Olympic Games/WEG</b>	As of 18 <sup>th</sup> year	Min 9 y.o.
<b>Continental Championships Senior</b>	As of 18 <sup>th</sup> year	Min 8 y.o.
<b>Regional Championships/Games</b>	As of 18 <sup>th</sup> year As of 16 <sup>th</sup> year if height of obstacles max.1.40m (JRs Annex IX, Art. 6.1)	Min. 8 y.o. Min. 7 y.o. if height of obstacles max. 1.40m (JRs Art. 254.1.1)
<b>World Cup Final</b>	As of 18 <sup>th</sup> year	Min. 9 y.o.
<b>Nations Cup Final</b>	As of 18 <sup>th</sup> year	Min. 8 y.o.
<b>CSI-W1*-5*/CSIO-W1*-5*</b> Grand Prix, World Cup, Nations Cup, Power and Skill, Derby or Competition with the highest prize money Other Competitions Other Competitions if height max. 1.40m Other Competitions if height max. 1.30m	As of 18 <sup>th</sup> year As of 16 <sup>th</sup> year with permission of their NF As of 14 <sup>th</sup> year       "       " As of 12 <sup>th</sup> year       "       "	Min. 7 y.o. Min. 7 y.o. Min. 7 y.o. Min. 7 y.o.
<b>CSI3*-5*/CSIO1*-5*</b> Grand Prix, Nations Cup, Power and Skill, Derby or Competition with the highest prize money Other Competitions Other Competitions if height max. 1.40m Other Competitions if height max. 1.30m	As of 18 <sup>th</sup> year As of 16 <sup>th</sup> year with permission of their NF As of 14 <sup>th</sup> year       "       " As of 12 <sup>th</sup> year       "       "	Min. 7 y.o.
<b>CSI2*</b> Power and Skill or Derby Grand Prix /Other Competitions Other Competitions if height max. 1.40m Other Competitions if height max. 1.30m	As of 18 <sup>th</sup> year As of 16 <sup>th</sup> year As of 14 <sup>th</sup> year with permission of their NF As of 12 <sup>th</sup> year       "       "	Min. 6 y.o.
<b>CSI1*</b> Power and Skill or Derby Other Competitions Other Competitions if height max. 1.30m	As of 18 <sup>th</sup> year As of 14 <sup>th</sup> year with permission of their NF As of 12 <sup>th</sup> year       "       "	Min. 6 y.o.
<b>CH-Y</b>	As of 16 <sup>th</sup> year to end 21 <sup>st</sup> year	Min. 7 y.o.
<b>CSI/CSIO-Y</b>	As of 16 <sup>th</sup> year to end 21 <sup>st</sup> year	Min. 7 y.o.
<b>CH-J</b>	As of 14 <sup>th</sup> year to end 18 <sup>th</sup> year	Min. 7 y.o.
<b>CSI/CSIO-J</b>	As of 14 <sup>th</sup> year to end 18 <sup>th</sup> year	Min. 6 y.o.
<b>CSI/CSIO-Ch/CH-Ch</b>	As of 12 <sup>th</sup> year to end 14 <sup>th</sup> year	Min. 6 y.o.
<b>CSI/CSIOP/CH-P</b>	As of 12 <sup>th</sup> year to end 16 <sup>th</sup> year Ponies must be registered as ponies with the FEI	Min. 6 y.o.
<b>CSIU-25</b>	As of 16 <sup>th</sup> year to end 25 <sup>th</sup> year As of 14 <sup>th</sup> year if height max. 1.40m	Min. 7 y.o.
<b>CSIV</b>	As of 45 <sup>th</sup> year	Min. 6 y.o.
<b>CSIAm</b>	As of 12 <sup>th</sup> year for CSIAm-B As of 14 <sup>th</sup> year for CSIAm-A	Min. 6 y.o. for Cat. B Min. 7 y.o. for Cat. A;
<b>CSIYH</b>	per Art. 255.2	Min. 6 y.o. – Max. 8 y.o.
<b>CH-M-YH-S</b>	As of 18 <sup>th</sup> year or 16 <sup>th</sup> year for athletes qualified with the same horse	5 y.o. / 6 y.o. / 7 y.o.

## 8. PRIZE MONEY DISTRIBUTION

### Standardised prize money distribution

**Chart 1:** Prize money distribution with **25%** of prize money offered to the winner

N° of starters	up to 11	12-48	over 48
N° of prizes	Same as the number of starters who finish the competition	12	more than 12
Prize money	40'000.-	40'000.-	40'000.-
		%	%
winner	All athletes having completed the competition receive prize money, to be distributed according to the percentages at right from the 1 <sup>st</sup> placed to the last placed athlete. The remaining prizes, i.e. the prizes foreseen up to 12 <sup>th</sup> place, are then distributed in descending order starting again with the 1 <sup>st</sup> placed athlete until there are no more prizes to be distributed.  See examples below*.	25	10'000.-
2		20	8000.-
3		15	6000.-
4		10	4000.-
5		7	2800.-
6		5.5	2200.-
7		4	1600.-
8		3	1200.-
9		3	1200.-
10		2.5	1000.-
11		2.5	1000.-
12		2.5	1000.-
total	n/a 40'000	100 40'000.-	100 40'000
*Examples:		OC must provide additional prizes for the remaining placed athletes to fulfil quota of one prize per four athletes. The amount to be given to each of these athletes is to be stated in the Schedule.	
<b>5 athletes:</b> winner gets prize for 1 <sup>st</sup> (25%) and the other athletes get the relevant percentages down to the last athlete, i.e. 5 <sup>th</sup> place (7%). The prize for 6 <sup>th</sup> (5.5%) is then given to the winner, the prize for 7 <sup>th</sup> (4%) is given to the 2 <sup>nd</sup> placed athlete, the prize for 8 <sup>th</sup> (3%) is given to the 3 <sup>rd</sup> placed athlete, the prize for 9 <sup>th</sup> (3%) is given to the 4 <sup>th</sup> placed athlete and the prize for 10 <sup>th</sup> (2.5%) is given to the 5 <sup>th</sup> placed athlete. The prize for 11 <sup>th</sup> (2.5%) is then given to the 1 <sup>st</sup> place athlete and the prize for 12 <sup>th</sup> (2.5%) is given to the 2 <sup>nd</sup> placed athlete.			
<b>10 athletes:</b> winner gets prize for 1 <sup>st</sup> (25%) and 11 <sup>th</sup> (2.5%), second placed gets prize for 2 <sup>nd</sup> (20%) and 12 <sup>th</sup> (2.5%); the remaining athletes receive the prize money for their placing as per the percentages from 3 <sup>rd</sup> to 10 <sup>th</sup> place.			

**Chart 2:** Prize money distribution with **33%** of prize money offered to the winner

N° of starters	up to 11	12-48	over 48
N° of prizes	Same as the number of starters who finish the competition	12	more than 12
Prize money	40'000	40'000.-	40'000.-
		%	%
winner	All athletes having completed the competition receive prize money, to be distributed according to the percentages at right from the 1 <sup>st</sup> placed to the last placed athlete. The remaining prizes, i.e. the prizes foreseen up to 12 <sup>th</sup> place, are then distributed in descending order starting again with the 1 <sup>st</sup> placed athlete until there are no more prizes to be distributed.  See examples below*.	33	13'200
2		20	8000
3		15	6000
4		10	4000
5		6	2400
6		4.5	1800
7		3	1200
8		2.5	1000
9		2	800
10		2	800
11		1	400
12		1	400
total	n/a 40'000	100 40'000	100 40'000
*Examples:		OC must provide additional prizes for the remaining placed athletes to fulfil quota of one prize per four athletes. The amount to be given to each of these athletes is to be stated in the Schedule.	
<b>5 athletes:</b> winner gets the prize for 1 <sup>st</sup> (33%) and the other athletes get the relevant percentages down to the last athlete, i.e. 5 <sup>th</sup> place (6%). The prize for 6 <sup>th</sup> (4.5%) is then given to the winner, the prize for 7 <sup>th</sup> (3%) is given to the 2 <sup>nd</sup> placed athlete, the prize for 8 <sup>th</sup> (2.5%) is given to the 3 <sup>rd</sup> placed athlete, the prize for 9 <sup>th</sup> (2%) is given to the 4 <sup>th</sup> placed athlete and the prize for 10 <sup>th</sup> (2%) is given to the 5 <sup>th</sup> placed athlete. The prize for 11 <sup>th</sup> (1%) is then given to the 1 <sup>st</sup> placed athlete and the prize for 12 <sup>th</sup> (1%) is given to the 2 <sup>nd</sup> placed athlete.			
<b>10 athletes:</b> winner gets prize for 1 <sup>st</sup> (33%) and 11 <sup>th</sup> (1%), second placed gets prize for 2 <sup>nd</sup> (20%) and 12 <sup>th</sup> (1%); the remaining athletes receive the prize money for their placing as per the percentages from 3 <sup>rd</sup> to 10 <sup>th</sup> place.			

updated 17 October 2011

In case of a tie for the 12<sup>th</sup> place in a competition with 12 to 48 starters, the prize money foreseen for the 12<sup>th</sup> place will be divided equally among the athletes concerned.

#### For Competitions run in two rounds with more than 12 starters in 2<sup>nd</sup> round:

OCs that indicate in the schedule that a specific number (that is more than 12) of athletes will return for the second round will be permitted to distribute the prize money for that competition among all the athletes taking part in the second round, even if the second round is followed by a jump-off in case of a tie on penalties for first place after the second round.

**DEDUCTIONS FROM PRIZE MONEY AT COMPETITIONS:**

Full details of any deductions from prize money must be outlined in the schedule. This includes government taxes. If it is necessary for Organisers to deduct such taxes, they must provide participants with an official form indicating the amount of tax deducted.

**The tax form must be provided to the athletes upon arrival and returned to the Organiser prior to departing.**

**IMPORTANT**

**The total amount of prize money shown for each Competition in the schedule must be distributed. (FEI General Regulations articles 127 and 128)**

For details of the prize money breakdown for each competition please refer to the tables at the end of this document; the Organiser must specify which of the two (2) tables will be used. The total prize money for the Competition must be distributed among the first twelve (12) placed athletes.

The Organiser must provide additional created prizes for athletes placed beyond twelfth (12<sup>th</sup>) place. The minimum amount for each of these additional prizes, for athletes placed from thirteenth (13<sup>th</sup>) to last place, must be clearly specified in the approved schedule and not exceed the prize money of the athlete placed twelfth (12<sup>th</sup>)

**9. MAXIMUM NUMBER OF STARTERS PER COMPETITION**

**\*Annex VI FEI Jumping Rules:**

Maximum 100 starters per Competition other than the GP. If more than 100 starters are declared, the OC must provide the following percentages of additional prize money for every ten declared starters, up to 120 declared starters:

- 101 to 110 declared starters: 133% of the original Competition prize money must be provided;
- 111 to 120 declared starters: 166% of the original Competition prize money must be provided;

If more than 120 starters are declared, the OC must split the Competition and provide the equivalent amount of prize money for the additional Competition. OCs may apply either of the following methods for splitting the Competition:

The competition is split into two groups before it starts. There may be a different number of starters in each group. There may be athletes with multiple horses in each group but all horses of any one athlete must be in the same group.

or

The competition is run as one single competition and split afterward into two groups and the classification established as follows: the athlete with the best score is the winner of the first group, the athlete with the second best score is the winner of the second group and so on until prizes have been allocated to 25% of the total number of starters. *NB: In this case separate results must be sent to the FEI for each of the two groups, e.g. results for Competition 1a and for Competition 1b.*

In both cases above each group must offer the same amount of prize money as indicated for the original Competition. For the avoidance of doubt, it is the number of declared starters in the Competition, not the final number of starters, that

determines whether the Competition must be split.

If there are more than 240 declared starters, the OC must split the Competition into as many groups as and apply the same percentages of additional prize money as indicated above.

## **10. GLOSSARY**

### **\*Glossary FEI Jumping Rules:**

#### **Fees:**

- **Compulsory Fee:** Compulsory Fees are fees that may be charged by the OC for costs/services not included in the Entry Fee. Compulsory Fees, if charged, must be paid by all Athletes taking part in the Event. Only the following Compulsory Fees may be charged by the OC, providing full details of the amount to be charged is included in the Schedule and approved by the FEI:
  - NF fee if applicable
  - NF medication control programme fee if applicable
  - FEI EADCMR fee if applicable (OC to indicate in the Schedule if the EADCMR fee is included in the Entry Fee or not)
  - Fee for health/customs-related documents for Horses if applicable
  - Fee for manure disposal (maximum € 40 per horse per Event)
  - Fee for lorry parking if applicable (Athletes may opt out of this fee only if they do not have a lorry at the Event)
  - Fee for electric hook-up for lorry (Athletes may opt out of this fee only if they do not have a lorry at the Event)
- **Discretionary Fee:** Discretionary Fees are fees that may be charged for optional commodities/services that may be purchased by an Athlete if he so chooses and that do not affect the equity of the Athlete's right to compete at the Event or the well-being of the Horse, such as:
  - VIP or premium parking
  - VIP table
  - Extra box for tack or for non-competing Horse
  - Extra bedding and/or fodder (details to be included e.g. shavings, straw, hay)
  - Premium stabling (all stabling at the Event must meet minimum FEI requirements)
- **Entry Fee:** The Entry Fee is the fee charged to participate in an Event with one Horse and covers the following:
  - Stabling of one Horse for the duration of the Event (includes cleaning and disinfecting stables before the event, including between Events that are part of Tours, water and electricity in the stables, first bedding or a fixed amount of bedding depending on the type of event and 24 hour security services for the stables)
  - Use of all facilities at the Event (no infrastructure fees may be charged)
  - Right to participate in all Competitions in accordance with the conditions in the Schedule (no nomination fees or start fees may be charged)
  - Administrative/Office fees (includes all services relating to administration of the Event and running of the Competitions: data/results/timing services, bookkeeping and accreditation services)

## **XV. ANNEXES**

### **1. FEI ENTRY SYSTEM**

Please fill the form below in order to provide you and the other members of your committee or your IT Providers access to the FEI Entry System.

**FEI ID<sup>1</sup>:** 10098478  
**Name\*:** Bates  
**First Name\*:** Simon  
**E-Mail\*:** simon@keysoe.com  
**Access Rights\*:** ☒ Admin<sup>2</sup> ☐ Consult<sup>3</sup>  
**Events<sup>4</sup>:** Keysoe

---

**FEI ID<sup>1</sup>:** 10146931  
**Name\*:** Mayling  
**First Name\*:** Claire  
**E-Mail\*:** info@keysoe.com  
**Access Rights\*:** ☒ Admin<sup>2</sup> ☐ Consult<sup>3</sup>  
**Events<sup>4</sup>:** Keysoe

---

**FEI ID<sup>1</sup>:** 1146932  
**Name\*:** Miranda  
**First Name\*:** Vanessa  
**E-Mail\*:** info@keysoe.com  
**Access Rights\*:** ☒ Admin<sup>2</sup> ☐ Consult<sup>3</sup>  
**Events<sup>4</sup>:** Keysoe

---

<sup>1</sup> If already have an FEI user account.

<sup>2</sup> Provides you the required access to manage entries and substitutions and download entries/lists.

<sup>3</sup> You are just able to consult and download the entries/lists.

<sup>4</sup> Leave the field blank if the user deals with the entries of all events in the show.

**\* Mandatory Fields**

## **2. RESULTS**

In order to proceed with the results publication and for qualification purposes the FEI requires results **to be uploaded directly on the FEI Database** within two days after the conclusion of the event.

All relevant information, file format and tutorial can be found on this page:

<http://inside.fei.org/fei/your-role/organisers/xml-format>

If you or your provider are unable to produce the required files, results will be accepted by e-mail to [results@fei.org](mailto:results@fei.org), in the proper Excel or "XML" format immediately after the event.

Please refer to compulsory format for CSIs/CSIOs/Championships and Games; the file can be downloaded using the following link:

<http://inside.fei.org/fei/your-role/organisers/jumping/results-forms>

### **All results must include FEI Passport Registration number of horses and FEI ID number of Riders.**

Please note that as per Art. 109.6 (GR): OCs of International Jumping Events must inform the FEI and NFs whose teams or individuals have taken part, of the results and prize money paid to each placed Athlete and team, within two (2) days following the Event, unless otherwise specified for qualification and ranking reasons as communicated by the FEI. Failure from OCs of International Events to provide the FEI with the appropriate result(s) and/or prize money information by the aforesaid deadline and/or in the aforesaid format shall entail a warning for the first violation and thereafter a fine of CHF 1'000.- per violation.

**THE APPENDIX (8 PAGES) IS PART OF THIS APPROVED AND SIGNED SCHEDULE AND MUST BE DISTRIBUTED TO ALL OFFICIALS AND NFs AND IS AVAILABLE TO OTHERS UPON REQUEST**